



*Pikes Peak  
Regional Building  
Department*

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## **Permitting changes for air conditioning systems:**

A change in the permitting process for new and replacement Air-Conditioning equipment and Roof Top units will begin Monday July 11th, 2016.

This change will effect permits for new and replacement A/C units and RTU's on both residential and commercial projects.

Either the mechanical or electrical contractor will pull the initial permit for the installation and at that point the permit will be "Pending". A permit number will be issued but this is not an open valid permit at that time. Only when the second contractor attaches to the permit will the permit change from "Pending" to an "Open" valid permit.

During the time the permit is "Pending", work should not be started, and inspections cannot be scheduled. Only when both attachments have been made and the permit is in "Open" status can the work commence and inspections be scheduled when ready.

If you have any questions regarding this change, please contact either:

Dean Wemmer/Chief Electrical inspector at 799-2865 or [dean@pprbd.org](mailto:dean@pprbd.org)

Jack Arrington/Chief Mechanical/Plumbing inspector at 327-2981 or [jack@pprbd.org](mailto:jack@pprbd.org)

