Important Notice

Revised procedure for Building Permits in unincorporated El Paso County

Beginning March 18, 2013, all plans submitted for building permits, in unincorporated El Paso County (EPC), must first be checked in at the Regional Building Department (RBD) in order to receive a plan tracking number. In addition, RBD will also start collecting all fees for EPC development services that are associated with the issuance of a building permit. Fees may include, but not be limited to, Development Review; Site Plan Review; BESQCP; Driveway; Surcharge; Transportation Impact Fee and Constitution Heights IGA.

PLEASE NOTE: there are several types of DSD permits which may not require a building permit. Not all sign permits, day care permits, agricultural buildings, or temporary use permits trigger a building permit from RBD. Therefore, these should not be checked in first at RBD. They should start with DSD, who will collect the fee, and then advise the applicant that they should confirm with RBD whether a building permit is required.

As with projects located in the City of Colorado Springs, a single check should be submitted at the time the permit is issued and should be made payable to RBD. For questions, please call (719)520-6300.

El Paso County Development Services