

PIKES PEAK REGIONAL BUILDING DEPARTMENT

Regional Building Advisory Board Meeting Summary

October 18, 2006 at Noon

1. MEMBERS PRESENT: Chairman Mr. Ken Murphy, J.B. Johnson, Jeff Johnson, Kurt Kaltenbacher, Mac Patrone, Gene Zimmer, and Sharon Brown representing Billy Oneyear

MEMBERS ABSENT: Dave Wilson, Gail Drumm, Shannon Soloman,

OTHERS PRESENT: Dave London, Acting Regional Building Official
Curtis Martinell, Assistant Building Official
Bob Croft, Operations Manager
Dorothy Herrera, Accounting Manager
Jim Pepper, Building Field Inspection Supervisor
Jim Vernon, Mechanical Field Inspection Supervisor
Al Ziegler, Legal Counsel to Pikes Peak Regional Building Department
Bev Patterson, Secretary

2. **CONSIDERATION OF SEPTEMBER 20, 2006 MEETING MINUTES** — *Approved as written*

3. **BUILDING OFFICIAL REPORTS**

a) Permit Fee Report

Mr. Croft outlined the proposed revenues. The total revenue was \$11,213,603. He used a modifier of 1.5 rather than 1.85 to estimate the fees.

Ms. Herrera reviewed the proposed expenditures. She stated that total salaries and benefits were \$7,888,372. The total operating expense is \$10,550,313. She said Capital Outlay is at \$69,194, having eliminated a copy machine and vehicles. Mr. Zimmer questioned not replacing the vehicles. Mr. London said that by not replacing vehicles the maintenance cost will probably be higher. The number of vehicles recommended to be replaced was five.

Mr. Zimmer moved to recommend to the Building Commission approval of the proposed 2007 budget based on using a 1.5 modifier, with an adjustment in the Capital Outlay account of a 5 percent increase, which would amount to \$345,832, for the six categories in that account, seconded by Mr. Jeff Johnson; the motion carried unanimously.

The following accounts are in the Capital Outlay account: office machines, computers/word processors, furniture & fixtures, machinery & apparatus, autos/trucks and building & structures. Mr. Murphy said the budget should also include money to replenish the \$ 2 - 3 million loss the Department has experienced in 2006.

Jeff Johnson presented a Powerpoint presentation that he prepared for the Advisory Committee. The slides reviewed the costs of permits, inspections and homes that vary by location.

Mr. Kaltenbacher moved that the fee schedule for universal permits be changed to 1.5 from the 1.85 previously suggested effective Nov 1, 2006, and carried forward into the 2007 budget as previously mentioned, subject to review no later than July 1, 2007, seconded by J.B. Johnson; the motion carried unanimously.

b) RBD Financial Statement

Mr. London reported the cash balance was \$2,789,219 in September 2006. Total revenue year-to-date was \$6,308,659, 58 percent of projected revenue for the year. Expenditures for September totaled \$897,129. The cash balance is 25 percent of the budget with a loss of \$103,472 for the month.

Regional Building Advisory Board Meeting Summary

c) Permit Activity Report for September 2006

Mr. London reported that 219 permits were issued for detached single family dwellings, down 45 percent from September 2005, and year to date, 3,563 permits were issued for single family homes, down 29 percent from year-to-date 2005. Thirty-nine commercial permits were issued, down 9 percent from September 2005. Total valuation of all new construction in the region for the year-to-date was \$1,102,099,561.

d) CAM Committee

Mr. London reviewed the meeting minutes, including Committee's recommendation to pay \$3,560 for a schematic design for additional parking for the building and \$1,278 to purchase a rebuilt backup trip module for the main breaker. He said the hearing room project cost increased from \$185,000 to \$232,000 plus an additional \$12,000 is being requested.

Mr. Kaltenbacher moved to recommend to the Building Commission that the Regional Building Department not commit to any amount above the original \$185,000 allocated, seconded by Mr. Jeff Johnson; the motion carried unanimously.

4. UNFINISHED BUSINESS

Mr. Kaltenbacher moved to recommend to the Building Commission that the Advisory Board form a task force committee for the purpose of reviewing the fee structure and other items of concern with regard to the function and administration of the Regional Building Department for a period not to exceed six months, seconded by Mr. Jeff Johnson; the motion carried unanimously.

NEW BUSINESS

Mr. J.B. Johnson moved that the Advisory Boards have a work session with the Building Commission at noon on October 23 to review the budget, seconded by Mr. Kaltenbacher; the motion carried unanimously.

There was no further business.

All Committee and Board meetings are open to the public.
Summaries of public meetings are posted on the web site.
Official minutes and documents presented at public meetings are available at
Pikes Peak Regional Building Department or call 327-2880 for more information.