



REGIONAL BUILDING COMMISSION MINUTES

February 25, 2009

3:00 p.m.

MEMBERS PRESENT: Chairman Marc Snyder, Manitou Springs City Council
Vice Mayor Larry Small, Colorado Springs City Council
Commissioner Jim Bensberg, El Paso County Commissioner

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Henry W. Yankowski, Regional Building Official
Mr. Curtis Martinell, El Paso County Use Tax Administrator
Mr. Bob Croft, Special Projects Coordinator
Mr. Russell Kauk, Senior Plans Examiner
Mr. Todd S. Welch, Regional Building Counsel
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Marc Snyder called the meeting to order at 3:06 p.m.

1. CONSIDERATION OF JANUARY 28, 2009 MINUTES

A motion was made by Commissioner Bensberg to **APPROVE** the January 28, 2009, Building Commission Minutes as written, seconded by Vice Mayor Small; the motion carried unanimously.

2. PUBLIC COMMENT

There was no Public Comment.

3. ADVISORY BOARD REPORT

Johnny Johnson presented the Advisory Board Report for February 2009. He stated the Colorado Springs Regional Economic Development Corporation requested approval by the Advisory Board to implement an EDC investment which will be donated when the building permits are paid. He said the Advisory Board determined that RBD should not get involved in raising funds for the EDC.

Mark Mahler, President of the Affiliated Commercial Contracting Association (“ACCA”), appeared and said ACCA is concerned that a cost that is assessed on the permit application that does not directly relate to regulation of building codes may be a liability for RBD. Mr. Mahler stated ACCA approves of the EDC trying to raise funds, but they do not believe that RBD is the correct vehicle to capture the funds for the EDC.

4. **BUILDING OFFICIAL REPORTS**

a) Financial Statement

Henry Yankowski presented the financial statement for the month of January 2009. Mr. Yankowski said the current operating balance is \$3,685,155.15, with a current budget of \$9,964,404.00. He said the cash balance is 36.98% as a percent of budget. Mr. Yankowski said the current revenue was \$473,705.21. He said the current expenditures were \$790,669.31, which resulted in a net loss of \$316,964.10 for the month of January.

Henry Yankowski stated RBD did buy some hard drives for the servers at an expense of \$10,719.98. He stated RBD is in the process of selling some vehicles, and that money will be put back into the fleet to buy new vehicles to replace some older vehicles in the fleet.

b) Building Report

Curtis Martinell presented the Building Report for the month of January 2009. He said there were 66 detached houses in January, which is down 45.45 percent. Mr. Martinell said there were 4 townhouses permitted, which is a decrease of 87.10 percent. He said there were 70 single-family houses permitted, which is down 53.95 percent. He said there were 10 commercial permits issued in January, which is a decrease of 77.27 percent. He said the total year-to-date valuation was \$45,819,562.00, which is a 37.40 percent decrease.

c) Plan Review Report

Russell Kauk presented the Plan Report for February. He said there were 64 single-family plans, 16 residential alteration plans, 24 new commercial plans, 61 commercial alteration plans and 11 other plans, for a total of 176 plans to date this month.

5. UNFINISHED BUSINESS

a) Personnel Update

Henry Yankowski stated that RBD had a staff reduction earlier this month of 13 employees, which included one retirement, one demotion and 11 were either laid off or their positions were eliminated. He said this will be a savings to RBD of approximately \$1,000,000 in 2009. He said Dean Wemmer was promoted to Chief Electrical Inspector.

b) Use Tax

Curtis Martinell presented the initial packet of information which is being sent to all of the stakeholders regarding the use tax program that will be implemented April 1, 2009. Bob Croft stated RBD's IT Department is continuing to work on the software program in our BDA System. John Kisiel, HBA, stated he will be forwarding the information packet to the members of the HBA.

6. NEW BUSINESS

There was no New Business to discuss.

7. FUTURE AGENDA ITEM REQUESTS

a) Update Regarding Use Tax from Curtis Martinell

b) Demonstration of Use Tax software on BDA System by Bob Croft

The meeting adjourned at 3:50 p.m.