



## REGIONAL BUILDING COMMISSION MINUTES

September 23, 2009

3:00 p.m.

**MEMBERS PRESENT:** Vice Chairman Jim Bensberg, El Paso County Commissioner  
Vice Mayor Larry Small, Colorado Springs City Council

**MEMBERS ABSENT:** Chairman Marc Snyder, Manitou Springs City Council

**OTHERS PRESENT:** Mr. Henry Yankowski Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Jim Pepper, Chief Building Inspector  
Mr. Bob Croft, Special Projects Coordinator  
Mr. Roger Lovell, Chief Plans Examiner  
Ms. Mindy Stuemke, Senior Permit Technician  
Ms. Pattie Benger, Human Resources

### PROCEEDINGS:

Vice Chairman Bensberg called the meeting to order at 3:02 p.m.

#### 1. **CONSIDERATION OF AUGUST 26, 2009 MINUTES**

A motion was made by Vice Mayor Small to **APPROVE** the August 26, 2009, Building Commission Minutes as written, seconded by Vice Chairman Bensberg; the motion carried unanimously.

#### 2. **PUBLIC COMMENT**

There were no comments from the public.

#### 3. **ADVISORY BOARD REPORT**

Rick Johnson, Advisory Board Vice Chairman, presented the September Advisory Board Report.

#### 4. **BUILDING OFFICIAL REPORTS**

a) Financial Statement

Henry Yankowski presented the financial statement for the month of August 2009. Mr. Yankowski said the current operating balance is \$4,277,736.33, with a current budget of \$9,964,404.00. He said the cash balance is 42.9% as a percent of budget. Mr. Yankowski said the current revenue was \$636,048.95, and total year-to-date revenue was \$5,581,568.87. He said the current expenditures were \$548,757.33, which resulted in a net gain of \$87,291.62 for the month of August. Mr. Yankowski said the total year-to-date expenditures were \$5,399,061.88, which resulted in a total year-to-date gain of \$182,506.99.

b) Building Report

Mindy Stuemke presented the Building Report for the month of August 2009. She said there were 111 detached house permits issued in August, which is an increase of 44.16 percent. Ms. Stuemke said there were 11 townhouses permitted, which is a decrease of 56.00 percent. She said there were 122 single-family houses permitted, which is an increase of 19.61 percent. She said there were 17 commercial permits issued in August, which is a decrease of 67.31 percent. Ms. Stuemke said the total valuation of permits issued was \$208,093,739.00, which is a decrease of 44.08 percent. She said the total year-to-date valuation was \$715,861,614.00, which is a 19.60 percent decrease. She said there are 91 new single-family permits and 17 new commercial building permits to date in September.

c) Plan Review Report

Roger Lovell presented the Plan Review Report. He said in August 2009, there were 145 single-family plans, 47 residential alteration plans, 33 new commercial plans, 78 commercial alteration plans, and 9 all other plans, for a total of 312 for August 2009. He said it takes 2 to 3 days from the time the plan is checked in until it gets through construction. Mr. Lovell said there is currently an average of 64 walk-thru's per day. He said a new feature is in the BDA system, which now allows an email address to be entered and the BDA system will send an automatic email to notify them of the movement of a plan.

d) EPC Use Tax Report – Mike Adams, El Paso County Sales and Use Tax Manager

Mike Adams presented the EPC Use Tax Report. Mr. Adams said Use Tax collections for January through August 2009 are up 198.81 percent from the previous year.

## 5. UNFINISHED BUSINESS

- a) Resolution 2009-03 (Authority to sign IGA to Collect Monument Use Tax)

Todd Welch said the Resolution presented gives Regional Building Department authority to execute an IGA with the Town of Monument to collect their Use Tax. A motion was made by Vice Mayor Small to **APPROVE** Resolution 2009-03 (Authority to sign IGA to Collect Monument Use Tax), with the stipulation that the Town of Monument Resolution number is added before execution, seconded by Vice Chairman Bensberg; the motion carried unanimously.

- b) Monument Use Tax Report – Bob Croft, Regional Building Department

Bob Croft said since collection began on August 24, 2009, there has been \$5,272.00 funds in Use Tax collected. He said there have been 123 permits issued to date, 91 of which RBD collected the Use Tax for. Mr. Croft noted that the Town of Monument does require a business license in order to pay the Monument Use Tax.

## 6. NEW BUSINESS

- a) Resolution 2009-04 (Authority to Extend Lease on Costilla Property)

Todd Welch said RBD has an Agreement with the El Paso County Sherriff's Department to lease the Costilla property. Mr. Welch said he drafted a document that extends the lease with the same terms and extension. He said Mr. Louis, El Paso County Attorney, and Mr. Greenly, Sherriff's Office Attorney, have both approved the document. A motion was made by Vice Mayor Small to **APPROVE** Resolution 2009-04 (Authority to Extend Lease on Costilla Property), seconded by Vice Chairman Bensberg; the motion carried unanimously.

## 7. FUTURE AGENDA ITEM REQUESTS

There were no Future Agenda Item Requests.

## 8. EXECUTIVE SESSION REQUESTS

There were no requests for an Executive Session.

The meeting adjourned at 3:32 p.m.