



REGIONAL BUILDING COMMISSION MINUTES

October 28, 2009

3:00 p.m.

MEMBERS PRESENT: Chairman Marc Snyder, Manitou Springs City Council
Vice Chairman Jim Bensberg, El Paso County Commissioner
Vice Mayor Larry Small, Colorado Springs City Council

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Henry Yankowski Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Bob Croft, Special Projects Coordinator
Mr. Roger Lovell, Chief Plans Examiner
Ms. Dorothy Herrera, Accounting Manager
Ms. Mindy Stuemke, Senior Permit Technician
Ms. Pattie Benger, Human Resources

PROCEEDINGS:

Chairman Snyder called the meeting to order at 3:02 p.m.

1. **CONSIDERATION OF SEPTEMBER 23, 2009 MINUTES**

A motion was made by Commissioner Bensberg to **APPROVE** the September 23, 2009, Building Commission Minutes as written, seconded by Vice Mayor Small; the motion carried 2:0. Chairman Snyder abstained.

2. **PUBLIC COMMENT**

There were no comments from the Public.

3. **ADVISORY BOARD REPORT**

Johnny Johnson presented the Advisory Board Report for the month of October.

4. **BUILDING OFFICIAL REPORTS**

a) Financial Statement

Henry Yankowski presented the financial statement for the month of September, 2009. Mr. Yankowski said the current operating balance is \$4,427,108.85, with a current budget of \$9,964,404.00. He said the cash balance is 44.43% as a percent of budget. Mr. Yankowski said the current revenue was \$732,882.08, and total year-to-date revenue was \$6,314,450.95. He said the current expenditures were \$617,720.10, which resulted in a net gain of \$115,161.98 for the month of September. Mr. Yankowski said the total year-to-date expenditures were \$6,016,781.98, which resulted in a total year-to-date gain of \$297,668.97.

b) Building Report

Mindy Stuemke presented the Building Report for the month of September, 2009. She said there were 97 detached house permits issued in September, which is exactly the same as last year at this time. Ms. Stuemke said there were 26 townhouses permitted, which is an increase of 30.00 percent. She said there were 123 single-family houses permitted, which is a gain of 5.13 percent. She said there were 21 commercial permits issued in September, which is a decrease of 38.24 percent. Ms. Stuemke said the total valuation of permits issued was \$215,003,223.00, which is a decrease of 44.84 percent. She said the total year-to-date valuation was \$785,851,871.00, which is a 20.44 percent decrease. She said there are 108 single-family permits, and 19 commercial building permits to date in October. She said the current year-to-date valuation is \$850,780,674.00.

c) Plan Review Report

Roger Lovell presented the Plan Report. He said the total year-to-date single-family permits are 1,129. He said there were nearly 1,200 residential and 736 commercial walk through plan reviews performed in October. Mr. Lovell said the average number of walk through plan reviews per day is 112 for October. He said currently there are no Rapid Response plans. He said he anticipated a greater seasonal decrease than it appears to be.

d) CAM Committee Report

Pattie Bengert presented the CAM Report for the Third Quarter 2009.

5. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

6. **NEW BUSINESS**

a) Echo Art Contest

Chairman Snyder said El Paso County Department of Human Services children would like to display their artwork in the Regional Development Center ("RDC"). Henry Yankowski said he would be happy for the RDC to display their artwork.

b) Permit Information by Jurisdiction

Commissioner Bensberg requested the data on residential and commercial year-to-date permits issued be broken out by jurisdiction in the next report.

c) 2010 Budget Presentation- Resolution 2009-05

Henry Yankowski stated the 2010 Budget amounts to \$9,204,899.00, which represents a reduction of \$759,505.00 from Fiscal Year 2009, \$834,044.00 from Fiscal Year 2008, and \$2,574,682.00 from Fiscal Year 2007. He said decreased construction activity has forced staff reductions from 112 to 96 in Fiscal Year 2007, 96 to 87 in Fiscal Year 2008, and from 87 to 70 in Fiscal Year 2009. He said included in this Budget is a provision for staff to increase from the current 70 to 76 individuals as projected construction activity begins to rebound during Fiscal Year 2010. He said he has no intention of hiring these positions unless activity dictates its necessity. Mr. Yankowski said this Budget proposal contains no fee increases, nor does it include a reduction of any service currently performed by RBD. He said the Budget proposal does include an increase for PERA Retirement from 12.8% to 13.7% of salaries, the employer increase in health insurance, Unemployment Insurance increases due to employee reductions this year. Mr. Yankowski said we anticipate the revenues to continue for Senator Udall's office, the North Tower basement lease for the El Paso County Medical Clinic, the lease for the Sheriff's Department which has been extended for one year, the inspections and plan reviews for the school districts 2, 3, 8, 11, 12, 14, and 20, elevator inspections, the website subscriptions, the Teller County BDA System, El Paso County Use Tax collection,

and Monument Use Tax collection. A motion was made by Vice Mayor Small to **APPROVE** Resolution 2009-05, seconded by Commissioner Bensberg; the motion carried unanimously.

7. **FUTURE AGENDA ITEM REQUESTS**

There were no Future Agenda Item requests.

8. **EXECUTIVE SESSION REQUESTS**

There were no Executive Session requests.

The meeting adjourned at 3:40 p.m.