



## REGIONAL BUILDING COMMISSION MINUTES

January 27, 2010

3:00 p.m.

**MEMBERS PRESENT:** Vice Chairman Jim Bensberg, El Paso County Commissioner  
Vice Mayor Larry Small, Colorado Springs City Council  
Chairman Marc Snyder, Manitou Springs City Council

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Henry Yankowski Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Bob Croft, Special Projects Coordinator  
Mr. Roger Lovell, Chief Plans Examiner  
Ms. Mindy Stuemke, Permit Supervisor  
Ms. Pattie Benger, Human Resources

### PROCEEDINGS:

Chairman Snyder called the meeting to order at 3:05 p.m.

#### 1. **ELECTION OF 2010 OFFICERS**

A motion was made by Chairman Snyder to elect Vice Mayor Small as Chairman and Commissioner Bensberg as Vice Chairman for the 2010 Regional Building Commission, seconded by Commissioner Bensberg; the motion carried unanimously.

#### 2. **CONSIDERATION OF DECEMBER 11, 2009 MINUTES**

A motion was made by Vice Mayor Small to **APPROVE** the December 11, 2009, Minutes as written, seconded by Chairman Snyder; the motion carried unanimously.

#### 3. **DESIGNATION OF THE PUBLIC PLACE FOR POSTING ALL PUBLIC MEETING NOTICES**

A motion was made by Vice Mayor Small to designate the Regional Building Department located at 2880 International Circle, Colorado Springs, Colorado, 80910 as the public place to post public notices for the Pikes Peak Regional Building Department, seconded by

Commissioner Bensberg; the motion carried unanimously.

**4. PUBLIC COMMENT**

There were no comments from the Public.

**5. ADVISORY BOARD REPORT**

Johnny Johnson presented the Advisory Board report for the month of January.

**6. BUILDING OFFICIAL REPORTS**

a) Financial Statement

Henry Yankowski presented the financial statement for the month of December, 2009. Mr. Yankowski said the current operating balance is \$4,275,720.68, with a current budget of \$9,964,404.00. He said the cash balance is 42.91% as a percent of budget. Mr. Yankowski said the current revenue was \$520,116.35, and total year-to-date revenue was \$8,281,528.20. He said the current expenditures were \$627,610.05, which resulted in a net loss of \$107,493.70 for the month of December. Mr. Yankowski said the total year-to-date expenditures were \$8,396,383.77, which resulted in a total year-to-date loss of \$114,855.57. Dorothy Herrera noted that the fourth quarter interest has not been posted yet.

b) Building Report

Mindy Stuemke presented the Building Report for the month of December, 2009. She said there were 88 detached house permits issued in December, which is an increase of 104.65% from last year. Ms. Stuemke said there were 8 townhouses permitted, which is a decrease of 52.94 percent. She said there were 96 single-family houses permitted, which is a gain of 60.00 percent. She said there were 9 commercial permits issued in December, which is a decrease of 71.88 percent. Ms. Stuemke said the total valuation of permits issued was \$275,240,095.00, which is a decrease of 36.01 percent. She said the total year-to-date valuation was \$1,000,815,433.00, which is a 15.92 percent decrease. She said there are 75 single-family permits and 2 duplexes which is a total of 77 single-family permits and 11 commercial building permits to date in January.

c) Plan Review Report

Roger Lovell presented the Plan Report. He said in comparing single family plans for the past four months with the same four months last year, there were 119 single-family plans in September 2008 and 107 in September 2009; there were 91 in October 2008 and 105 in October 2009; there were 88 in November 2008 and 88 in November 2009; there were 70 in December 2008 and 99 in December 2009; and 59 in January 2009 and 130 in January 2010 to date. He said the Plan Review staff is working even more efficiently than last year.

d) CAM Committee Report

The CAM Committee has been rescheduled for February 8, 2010. This Report will be presented at the February 24, 2010 meeting.

**7. UNFINISHED BUSINESS**

a) School Districts and Military Bases

Henry Yankowski said school districts 22 and 25 have agreed to have RBD perform plan reviews and building and mechanical inspections. He said there is a total of nine school districts with Agreements in place, as well as one plan review and one permit that has been issued as a test for Douglas County. Mr. Yankowski said the Chiefs suggested RBD pursue projects on Ft. Carson. He said there was one permit issued for the Senior Service Care Center on Ft. Carson.

b) Teller County Building Department

Bob Croft said RBD staff has been meeting with Teller County staff to finalize the software. He said Teller County has been experiencing some staff issues and that we are continuing to work with them to finalize the program. He said we are moving forward and have been training some Teller County employees.

**8. NEW BUSINESS**

There was no New Business to discuss.

**9. FUTURE AGENDA ITEM REQUESTS**

There were no future Agenda item requests.

**10. EXECUTIVE SESSION REQUESTS**

a) Pending Contract Request

A motion was made by Commissioner Bensberg to move into Executive Session pursuant to C.R.S. § 24-6-402(4)(a) to discuss a pending contract, seconded by Vice Mayor Small; the motion carried unanimously.

The meeting adjourned at 3:58 p.m.