



## REGIONAL BUILDING COMMISSION MINUTES

March 24, 2010

3:00 p.m.

**MEMBERS PRESENT:** Chairman Larry Small, Colorado Springs City Council  
Vice Chairman Jim Bensberg, El Paso County Commissioner  
Sharon Brown, Fountain City Council

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Henry Yankowski, Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Bob Croft, Special Projects Coordinator  
Mr. Roger Lovell, Chief Plans Examiner  
Ms. Mindy Stuemke, Permit Supervisor  
Ms. Pattie Benger, Human Resources

### PROCEEDINGS:

Chairman Small called the meeting to order at 3:00 p.m.

#### 1. CONSIDERATION OF FEBRUARY 24, 2010 MINUTES

A motion was made by Vice Chairman Bensberg to **APPROVE** the Minutes as written, seconded by Sharon Brown; the motion carried unanimously.

#### 2. PUBLIC COMMENT

There were no comments from the public.

#### 3. ADVISORY BOARD REPORT

Johnny Johnson presented the Advisory Board Report for the month of March 2010.

#### 4. BUILDING OFFICIAL REPORTS

a) Financial Statement

Mr. Yankowski presented the financial statement for the month of February, 2010. He said the current operating balance is \$4,283,272.41, with a current budget of \$9,204,899.00. He said the cash balance is 46.53% as a percent of budget. Mr. Yankowski said the current revenue was \$557,021.98, and total year-to-date revenue was \$1,113,229.32. He said the current expenditures were \$536,751.54, which resulted in a net gain of \$20,270.44 for the month of February. Mr. Yankowski said the total year-to-date expenditures were \$1,215,265.74, which resulted in a total year-to-date loss of \$102,036.42. He noted that Item 4071-100 Admin Prorate, has not been invoiced for the first quarter yet. Bob Croft reviewed the mobile home insignia process with the Commission.

b) Building Report

Mindy Stuemke presented the Building Report for the month of February, 2010. She said there were 169 detached house permits issued in February, which is an increase of 218.87 percent from last year. Ms. Stuemke said there were 7 townhouses permitted, which is a decrease of 70.83 percent. She said there were 176 single-family houses permitted, which is a gain of 128.57 percent. She said there were 8 commercial permits issued in February, which is a decrease of 55.56 percent. Ms. Stuemke said the total valuation of permits issued was \$1,959,924.00, which is a decrease of 73.63 percent. She said the total year-to-date valuation was \$148,097,749.00, which is a 51.86 percent increase. She said there are 158 total single-family permits, and 55 total commercial building permits to date in March.

c) Plan Review Report

Roger Lovell presented the Plan Report. He said it seems that we seem to following a typical trend for March. He said in comparing the total first three months of 2010 there were 842 plans and 611 plans in 2009. He said single family plans have increased significantly this year. Mr. Lovell stated the number of plans for residential alterations and remodels are in line with what was done last year at this time. He noted that there were 892 more walk throughs in plan review than there were during the same time period in 2009.

**5. UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

**6. NEW BUSINESS**

a) Resolution 2010-02 (Authority to Sign IGA to Collect Fountain Use Tax)

Todd Welch said an Intergovernmental Agreement (“IGA”) has been drafted with the City of Fountain to collect Use Tax for the City. Mr. Welch said the Resolution gives the Building Official authority to sign the IGA, however the IGA is drafted with a signature line for the Chairman of the Commission. He said that he will request the IGA to be revised to require a signature of the Building Official rather than the Building Commission Chairman. Bob Croft said the Use Tax collection for Fountain will begin April 1, 2011. A motion was made by Sharon Brown to **APPROVE** Resolution 2010-02, seconded by Vice Chairman Bensberg; the motion carried unanimously.

**7. FUTURE AGENDA ITEM REQUESTS**

There were no Future Agenda Item Requests.

**8. EXECUTIVE SESSION REQUESTS**

The Regional Building Commission moved into Executive Session at 3:23 p.m. pursuant to C.R.S. § 24-6-402(3)(II) to seek legal advice from our attorney.

After moving into General Session at 3:45 p.m., Chairman Small noted that no decisions were made during the Executive Session.

The meeting adjourned at 3:46 p.m.