

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **ADVISORY BOARD MINUTES**

May 21, 2014

12:30 p.m.

**MEMBERS PRESENT:** Vice Chairman David Wilson, Palmer Lake  
Mr. Johnny Garcia, Building A, B or C Contractor  
Mr. Larry Whittaker, Architect  
Mr. Dave Munger, Citizen-at-Large  
Mr. Phillip Thomas, Fountain  
Ms. Coreen Toll, Manitou Springs

**MEMBERS ABSENT:** Mr. Michael McShea, Engineer  
Mr. Mr. Tom McDonald, Building A or B Contractor  
Mr. Gail Drumm, Monument

**OTHERS PRESENT:** Mr. Roger Lovell, Director of Building Operations  
Mr. Todd Welch, Regional Building Counsel  
Mr. Jay Eenhuis, Chief Plans Examiner  
Ms. Mindy Stuemke, Permit Supervisor  
Mr. Steffan Ritch, Special Investigator  
Ms. Linda Gardner, Executive Administrative Assistant

### **PROCEEDINGS:**

Vice Chairman David Wilson called the meeting to order at 12:32 p.m.

#### **1. CONSIDERATION OF APRIL 16, 2014 MINUTES**

A motion was made by Coreen Toll to **APPROVE** the April 16, 2014 Advisory Board Minutes as written, seconded by Johnny Garcia; the motion carried unanimously.

#### **2. BUILDING OFFICIAL REPORTS**

##### **a) Financial Statement**

Roger Lovell presented the financial statement for the month of April 2014. He said the current operating balance is \$4,141,588.16, with a budget of \$13,737,105.00. He said the cash balance is 30.15 as a percent of budget. Mr. Lovell said the current month revenue was \$990,251.29, and total year-to-date revenue was \$3,560,619.91. He said the expenditures were \$983,429.82, which resulted in a net gain of \$6,821.47, for the month of April. Mr. Lovell said the total year-to-date expenditures were \$4,072,664.76, which resulted in a total year-to-date loss of \$512,044.85. He said there was a CAM payment in

April in the amount of \$89,426.40; he said this is the second quarterly payment for 2014. He said RBD's expenditures are at 29.65 percent and the revenues are at 25.83 percent, so we are a little behind where we anticipated being at this point in the year.

b) Building Report

Mindy Stuemke presented the Building Report for the month of April, 2014. She said there were 258 detached house permits issued in April, which is a decrease of 14.85 percent from last year. Ms. Stuemke said there were 8 townhouses permitted, which is an increase of 100.00 percent from last year. She said there were 266 single-family houses permitted, which is a 13.36 percent decrease from this same time last year. She said there were 22 commercial building permits issued in April, which is an increase of 10.00 percent. Ms. Stuemke said the total valuation of permits issued in April was \$169,249,021, which is a decrease of 4.80 percent; and the total valuation of permits issued to date in 2014 is \$645,269,252, which is an increase of 4.75 percent. She said there have been 196 single-family permits, and 10 building commercial permits to date in May. She said last month there were approximately 108 people per day going through the permit counter and 500 phone calls per day.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of April 2014. He said there were 265 single family plans, which is a decrease of 26.4 percent over this same time last year; 151 residential alterations plans, which is an increase of 41.1 percent; 20 new commercial plans, which is an increase of 11.1 percent; 148 commercial alterations plans, which is an increase of 26.5 percent; and 78 all other plans, which is an increase of 500.0 percent, for a total of 662 plans, which is an increase of 7.6 percent over this same time last year. He said a year to date decrease in single family plans of 18.9 percent, but increase in other categories yields an overall increase of 14.9 percent year to date. He said there were three permits in April with a valuation that exceeded \$3 million, including a new Assisted Living Facility and new Indoor Shooting Range. Mr. Eenhuis stated in April, RBD had the highest number of electronic submittals in consecutive months to date.

d) Consumer Protection Report

Steffan Ritch presented the Consumer Protection Report for the month of April 2014. He said since the last Advisory Board meeting, there have been 21 building, 2 plumbing, 2 electrical, and 2 mechanical stop work orders issued, for a total of 27. He said currently there are 133 complaints in the system, we have closed 53 complaints in the past 30 days, and we have recorded 21 Certificates of Noncompliance. Mr. Ritch stated RBD posted an Order to Demolish at 418 East Cucharras Street, with copies to the owner and the City of Colorado Springs.

3. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

4. **NEW BUSINESS**

There was no New Business to discuss.

David Wilson welcomed new Advisory Board member, Dave Munger, to the Committee and Mr. Munger stated he is filling the Citizen-at-Large position on the Committee. Mr. Munger gave a presentation regarding his background.

The meeting adjourned at 12:54 p.m.

Respectfully submitted,

Henry W. Yankowski  
Regional Building Official

HWY/llg