

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

January 20, 2016

12:30 p.m.

MEMBERS PRESENT: Chairman Michael McShea, Engineer
Mr. Larry Whittaker, Architect
Mr. Edward Pine, Building A, B or C Contractor
Mr. Tom McDonald, Building A or B Contractor
Mr. Dave Munger, Citizen-at-Large
Mr. Jeff Smith, Monument
Ms. Coreen Toll, Manitou Springs
Mr. Phillip Thomas, Fountain
Mr. Chris Quinn, Green Mountain Falls

MEMBERS ABSENT: Mr. David Wilson, Palmer Lake

OTHERS PRESENT: Mr. Todd Welch, Regional Building Counsel
Ms. Shelly Dicker, Construction Review Coordinator
Mr. Bert Warchol, Senior Building Inspector
Mr. Brett Phillips, Permit Technician II
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Michael McShea called the meeting to order at 12:30 p.m.

Todd Welch introduced the our new Advisory Board members, Richard Applegate from Fountain, and Nicole Nicoletta, Mayor of Manitou Springs.

Todd Welch presented Coreen Toll with an Appreciation Plaque from the staff of the Pikes Peak Regional Building Department and thanked her for her years of dedicated service as an Advisory Board member.

Mr. Welch also presented Phil Thomas with an Appreciation Plaque from the staff of the Pikes Peak Regional Building Department and thanked him for his years of dedicated service as an Advisory Board member.

1. ELECTION OF OFFICERS

A motion was made by Coreen Toll to elect Edward Pine as Chairman of the 2016 Advisory Board Meeting, seconded by Tom McDonald; the motion carried unanimously.

A motion was made by Edward Pine to elect Dave Munger as Vice Chairman of the Advisory Board Meeting, seconded by Tom McDonald; the motion carried unanimously.

2. CONSIDERATION OF NOVEMBER 18, 2015 MINUTES

A motion was made by Dave Munger to **APPROVE** the November 18, 2015 Advisory Board Minutes as written, seconded by Larry Whittaker; the motion carried unanimously.

3. BUILDING OFFICIAL REPORTS

a) Financial Statement

Todd Welch presented the financial statement for the month of December 2015. He said the current operating balance is \$6,089,346, with a budget of \$13,295,302. He said the cash balance is 45.8 as a percent of budget. Mr. Welch said the current month revenue was \$820,887, and total year-to-date revenue was \$12,692,297. He said the expenditures were \$979,503, which resulted in a loss of \$158,616 for the month of December. Mr. Welch said the total year-to-date expenditures were \$12,021,973, which resulted in a total year-to-date gain of \$670,323. He said the web subscriptions remain strong at \$57,104 year-to-date.

b) Building Report

Brett Phillips presented the Building Report for the month of December 2015. He said there were 175 single-family houses permitted, which is a 10.26 percent decrease from this same time last year. He said there were 35 commercial building permits issued in December, which is an increase of 169.23 percent. He said there were 6 permits in December with a valuation over \$3 million. Mr. Phillips said the total valuation of permits issued in December was \$161,586,060, which is an increase of 37.89 percent; and the total valuation of permits issued to date in 2015 is \$2,284,214,435, which is an increase of 18.02 percent.

c) Plan Report

Shelley Dicker presented the Plan Report for the month of December 2015. She said there were 211 single family plans, which is an increase of 8.8 percent over this same time last year; 91 residential alteration plans, which is an increase of 3.4 percent; 36 new commercial plans, which is an increase of zero percent; 124 commercial alterations plans, which is an increase of 6.0 percent; and 58 all other plans, which is an increase of zero percent, for a total of 520 plans, which is an increase of 5.5 percent over this same time last year. She said the total plans in 2015 year-to-date yields an overall increase of 10 percent compared to this time last year. Ms. Dicker said there were 199 electronic plans submitted in December 2015 out of 520 total plans, or 38.3 percent in e-submittals. She said for the year there were 2,581 electronic plans submitted out of 7,050 total plans, or 36.6 percent. She said the total valuation for the year has increased by 18.0 percent compared to 2014.

d) Consumer Protection Report

Bert Warchol presented the Consumer Protection Report for the month of December 2015. He said during the month of December, there were 80 building, 16 plumbing, 35 electrical, and 43 mechanical stop work orders issued, for a total of 174. He said currently there are 165 complaints in the system, we have closed 91 complaints in the past 30 days, and we have recorded 16 Certificates of Noncompliance.

4. UNFINISHED BUSINESS

There was no Unfinished Business to discuss.

5. NEW BUSINESS

a) Sunshine Act Requirement

Pursuant to the Colorado Sunshine Act, I, Dave Munger, move that the Advisory Board meeting be held on the third Wednesday of each month at 12:30 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Advisory Board Meeting Agendas and Minutes for each meeting will be posted on the website of the Pikes Peak Regional Building Department at www.pprbd.org, and the meeting Agendas and Minutes will be maintained by the Executive Administrative Assistant, in the records of the Pikes Peak Regional Building Department, seconded by Coreen Toll; the motion carried unanimously.

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The meeting adjourned at 12:55 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/lfg