

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

May 18, 2016

12:30 p.m.

MEMBERS PRESENT: Chairman Edward Pine, Building A, B or C Contractor
Mr. Larry Whittaker, Architect
Mr. Tom McDonald, Building A or B Contractor
Mr. Dave Munger, Citizen-at-Large
Mr. Darin Tiffany, Engineer
Mr. Robert Todd, Manitou Springs
Mr. Richard Applegate, Fountain
Mr. Chris Quinn, Green Mountain Falls

MEMBERS ABSENT: Mr. David Wilson, Palmer Lake

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Ms. Mindy Stuemke, Permit Supervisor
Mr. John Welton, Chief Building Inspector
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Edward Pine called the meeting to order at 12:30 p.m.

1. CONSIDERATION OF APRIL 20, 2016 MINUTES

A motion was made by Dave Munger to **APPROVE** the April 20, 2016 Advisory Board Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

2. BUILDING OFFICIAL REPORTS

a) Financial Statement

Roger Lovell presented the financial statement for the month of April 2016. He said the current operating balance is \$5,910,740, with a budget of \$12,472,464. He said the cash balance is 47.39 as a percent of budget. Mr. Lovell said the current month revenue was \$1,263,367, and total year-to-date revenue was \$4,258,500. He said the expenditures were \$1,451,475, which resulted in a loss of \$188,107, for the month of April. Mr. Lovell said the total year-to-date expenditures were \$4,228,199, which resulted in a total year-to-date gain of \$30,300. He said the Special Account Revenues for the month of April were \$21,001, and year-to-date were at \$58,708.

b) Building Report

Mindy Stuemke presented the Building Report for the month of April 2016. She said there were 357 single-family houses permitted, which is a 18.33 percent increase from this same time last year. She said there were 31 commercial building permits issued in April, which is an increase of 181.82 percent. Ms. Stuemke said the total valuation of permits issued in April was \$18,720,468, which is a decrease of 24.05 percent; and the total valuation of permits issued to date in 2016 is \$774,853,774, which is an increase of 16.51 percent. She said there were two permits in April with a valuation that exceeded \$3 million. She said there are 194 single family permits to date in May. Ms. Stuemke stated they are averaging 500 to 575 phone calls per day at the Front Counter and 70 phone calls per day at Licensing. She said they are averaging approximately 130 customers per day at the Front Counter, and Licensing is seeing approximately 35 customers per day.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of April 2016. He said there were 422 single family plans, which is an increase of 26.0 percent over this same time last year; 134 residential alteration plans, which is a decrease of 14.1 percent; 70 new commercial plans, which is an increase of 150.0 percent; 144 commercial alterations plans, which is an increase of 19.0 percent; and 75 all other plans, which is a decrease of 7.4 percent, for a total of 845 plans, which is an increase of 17.2 percent over this same time last year. He said the total plans year to date yields an overall increase of 23 percent compared to this time last year. Mr. Eenhuis stated the average wait time was 9.18 minutes and the review time was 4.95 minutes. He said there were 352 electronic plans submitted in April 2016 out of 845 total plans, or 42 percent in e-submittals, compared to April 2015, which was 36 percent. He stated the Plan Review Department is seeing 109 walk-thru plans per day.

d) Inspection Report

John Welton presented the Inspection Report for the month of April 2016. He said the building inspectors did 7,534 inspections in April; the electrical inspectors did 4,436 inspections in April; and the mechanical/plumbing inspectors did 6,800 inspections in April. He said the total number of inspections for all departments was 18,770, and each inspection averaged 17.6 minutes in April.

3. UNFINISHED BUSINESS

The Advisory Board moved into Executive Session at 1:04 p.m. pursuant to C.R.S. §24-6-402(3)(II) to seek legal advice from our attorney.

After moving into General Session at 1:36 p.m., Todd Welch noted that no decisions were made during the Executive Session.

Dave Munger left the meeting at 1:40 p.m., and a quorum was maintained.

4. NEW BUSINESS

There was no New Business to discuss.

The meeting adjourned at 1:43 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg