

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

June 15, 2016

12:30 p.m.

MEMBERS PRESENT: Chairman Edward Pine, Building A, B or C Contractor
Mr. Larry Whittaker, Architect
Mr. Dave Munger, Citizen-at-Large
Mr. Robert Todd, Manitou Springs
Mr. Richard Applegate, Fountain
Mr. David Wilson, Palmer Lake
Dennis Murphy, Monument

MEMBERS ABSENT: Mr. Tom McDonald, Building A or B Contractor
Mr. Darin Tiffany, Engineer
Mr. Chris Quinn, Green Mountain Falls

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Ms. Mindy Stuemke, Permit Supervisor
Mr. John Welton, Chief Building Inspector
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Vice Chairman Dave Munger called the meeting to order at 12:34 p.m.

Roger Lovell introduced new Committee member, Dennis Murphy, from Monument, Colorado.

1. **CONSIDERATION OF MAY 18, 2016 MINUTES**

A motion was made by Dennis Murphy to **APPROVE** the May 18, 2016 Advisory Board Minutes as written, seconded by Larry Whittaker; the motion carried unanimously.

2. **BUILDING OFFICIAL REPORTS**

a) Financial Statement

Roger Lovell presented the financial statement for the month of May 2016. He said the current operating balance is \$6,482,953, with a budget of \$12,472,464. He said the cash balance is 51.98 as a percent of budget. Mr. Lovell said the current month revenue was \$1,412,525, and total year-to-date revenue was \$5,671,026. He said the expenditures were \$830,395, which resulted in a gain of \$582,130, for the month of May. Mr. Lovell said the total year-to-date expenditures were \$5,059,422, which resulted in a total year-to-date gain of \$611,603. He said the Special Account Revenues for the month of May

were \$19,363, and year-to-date were at \$78,071. He stated the volume of work has increased significantly this year, and our staff is keeping up with the workload with less people than we had last year. He stated we will be doing an Amended Budget later in the year.

b) Building Report

Mindy Stuemke presented the Building Report for the month of May 2016. She said there were 352 single-family houses permitted, which is a 31.84 percent increase from this same time last year. She said there were 27 commercial building permits issued in May, which is an increase of 22.73 percent. Ms. Stuemke said the total valuation of permits issued in May was \$20,942,105, which is an increase of 8.62 percent; and the total valuation of permits issued to date in 2016 is \$1,059,400,476, which is an increase of 13.08 percent. She said there were five permits in May with a valuation that exceeded \$3 million. She said there are 194 single family permits to date in June. Ms. Stuemke stated they are averaging 580 phone calls per day at the Front Counter and 70 phone calls per day at Licensing. She said they are averaging approximately 130 customers per day at the Front Counter, and Licensing is seeing approximately 25 to 30 customers per day.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of May 2016. He said there were 351 single family plans, which is an increase of 42.7 percent over this same time last year; 41 new commercial plans, which is an increase of 86.4 percent; and a total of 750 plans, which is an increase of 26.9 percent over this same time last year. He said the total plans year to date yields an overall increase of 22.0 percent compared to this time last year. Mr. Eenhuis stated the average wait time was 8.97 minutes and the review time was 3.41 minutes. He said there were 311 electronic plans submitted in May 2016 out of 750 total plans, or 41 percent in e-submittals, compared to May 2015, which was 38 percent. He said there was a 16 percent increase in Solo Reviews in May, an 11 percent decrease in Residential Walk-through Reviews, and a 14 percent increase in Commercial Walk-through Reviews compared to May 2015. Mr. Eenhuis stated the Plan Review Department is seeing 94 walk-thru plans per day. He stated RBD opened commercial electronic plans reviews in the City of Colorado Springs on May 5th, and there have been 11 commercial plan reviews since that time.

d) Inspection Report

John Welton stated RBD will be implementing an automated “call ahead” system, effective this Monday, June 20th, and explained the process for the automated system. He stated this new system will save our inspectors a great deal of time. He stated most inspectors average approximately 9 call ahead inspections per day.

John Welton presented the Inspection Report for the month of May 2016. He said the inspectors in all departments did a total of 18,582 inspections in May, with a total of 40 inspectors. He said each inspector averaged 22 inspections per day, and the average time per inspection was 18 minutes. He stated all of the roofing inspections were caught up this week, which is a great accomplishment.

3. UNFINISHED BUSINESS

a) Consumer Protection Report

David Wilson stated he would like to have the Consumer Protection Report given periodically. Roger Lovell stated RBD staff has chosen to replace the Consumer Protection Report with the Inspection Report, because complaints are a very small portion of the work that is done by RBD staff, and inspections are a far greater portion of that work. He said RBD staff will be happy to give the Consumer Protection Report occasionally.

b) Expression of Gratitude

Robert Todd stated he would like to thank Roger, Jay and John for their direction with regard to RBD's role within the small jurisdictions.

4. NEW BUSINESS

There was no New Business to discuss.

The meeting adjourned at 1:15 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg