

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

August 17, 2016

12:30 p.m.

MEMBERS PRESENT: Chairman Edward Pine, Building A, B or C Contractor
Mr. Larry Whittaker, Architect
Mr. Tom McDonald, Building A or B Contractor
Mr. Darin Tiffany, Engineer
Mr. Robert Todd, Manitou Springs
Mr. Chris Quinn, Green Mountain Falls
Mr. Richard Applegate, Fountain

MEMBERS ABSENT: Mr. Dave Munger, Citizen-at-Large
Mr. David Wilson, Palmer Lake
Mr. Dennis Murphy, Monument

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Mr. John Welton, Chief Building Inspector
Ms. Mindy Stuemke, Permit Supervisor
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Edward Pine called the meeting to order at 12:34 p.m.

1. NEW BUSINESS

a) Colorado Springs Regional Business Alliance Presentation by Dirk Draper

Dirk Draper appeared and stated the Colorado Springs Regional Business Alliance works in primarily three areas, i.e. Community Development, Economic Development, and Defense Development. He said in Community Development, the 2016 focus was on identifying workforce needs, positions on legislation, advocate for public infrastructure, host regional leaders, plus DC trips, and regain a prominent voice of business. Mr. Draper stated the 2016 focus on Defense Development was to secure the National Cyber Center, host the DHS Cyber Conference in March, raise the national profile of the region, and pursue growth opportunities. He stated the 2016 focus in Economic Development was involved with creating 2,000 jobs, assist with Sierra Completions' arrival, secure the National Cyber Center, and rebuild www.csrba.com. He stated Colorado Springs is enticing new companies to this area with our growing critical mass, municipality owned utilities and stable rates, and our climate.

b) 2015 Audit

David Green with Green & Associates appeared and gave the Audit Report. He stated the Department ended the year ended December 31, 2015 with revenues over expenses of \$216,644. He stated this is primarily the result of increased revenues from permits and fees which was partially offset by increased wage expense. He said the Department's final budget for expenditures was \$13,295,301 for the year ended December 31, 2015. Mr. Green said actual expenditures were \$12,715,473. He stated budgeted revenues for the year ended December 31, 2015 totaled \$12,570,214 with actual revenues totaling \$12,735,082. He stated the budget was amended in 2015.

Mr. Green stated the Department's Investment in Capital Assets as of December 31, 2015 amounted to \$4,626,871 (net of accumulated depreciation). He stated this investment in Capital Assets includes land, a building, furniture, equipment, and improvements to the current leased office space. He stated the Department has no long term debt outstanding.

Mr. Green stated there is a PERA net pension liability deficit of 1%, or \$9.5 million. He stated this is not a concern for RBD currently, because all PERA employers are experiencing the same deficit. He stated RBD has current assets of \$13,844,744 compared to \$13,223,049 from the prior year.

2. CONSIDERATION OF JULY 20, 2016 MINUTES

A motion was made by Tom McDonald to **APPROVE** the July 20, 2016 Advisory Board Meeting Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

3. BUILDING OFFICIAL REPORTS

a) Financial Statement

Roger Lovell presented the financial statement for the month of July 2016. He said the current operating balance is \$6,217,252, with a budget of \$12,472,464. He said the cash balance is 49.85 as a percent of budget. Mr. Lovell said the current month revenue was \$1,209,980, and total year-to-date revenue was \$8,143,699. He said the expenditures were \$926,377, which resulted in a gain of \$283,603, for the month of July. Mr. Lovell said the total year-to-date expenditures were \$6,914,975, which resulted in a total year-to-date gain of \$1,228,724. He said the Special Account Revenues for the month of July were \$22,420, and year-to-date were at \$124,542. He stated the current plan check fees are at 89.3 percent of what was estimated for the year.

b) Building Report

Mindy Stuemke presented the Building Report for the month of July 2016. She said there were 299 single-family houses permitted in July, which is 0.33 percent less than the previous year; and 33 commercial building permits, which is 28.26 percent less than the previous year. She said the total valuation of permits issued in July was \$19,039,064, which is 13.32 percent less than this same time last year; and the total valuation of permits issued to date in 2016 is \$1,534,146,239, which is an increase of 12.28 percent over this same time last year. She said there were four permits in July with a valuation that exceeded \$3 million. Ms. Stuemke said there are 154 single family permits to date in August.

Chris Quinn left the meeting at 1:33 p.m., and a quorum was maintained.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of July 2016. He said there were 268 single family plans, which is a decrease of 13.8 percent over this same time last year; 77 new commercial plans, which is an increase of 133.3 percent; and a total of 732 plans, which is an increase of 2.1 percent over this same time last year. He said the total plans year to date yields an overall increase of 16.6 percent compared to this time last year. Mr. Eenhuis stated the average wait time was 9.30 minutes and the review time was 3.53 minutes. He said there were 275 electronic plans submitted in July 2016 out of 732 total plans, or 37.6 percent in e-submittals, compared to July 2015, which was 34.0 percent. Mr. Eenhuis stated the Plan Review Department is seeing 104 walk-thru plans per day. He said there was a 20 percent decrease in Solo Reviews in July, a 9 percent decrease in Residential Walk-through Reviews, and 1 percent increase in Commercial Walk-through Reviews compared to July 2015.

d) Inspection Report

John Welton presented the Inspection Report for the month of July 2016. He said the inspectors in all departments did a total of 19,570 inspections in July, with a total of 41 inspectors. He said each inspector averaged 23.9 inspections per day, and the average time per inspection was 15.1 minutes.

Roger Lovell stated due to the hail storm on July 28th, the roofing permits are increasing rapidly, and RBD has an informational link on it's website pertaining to the roof permits due to this hail storm. He stated there is also a list of licensed roofers in El Paso County.

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4. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

The meeting adjourned at 1:49 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg