

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

December 21, 2016

12:30 p.m.

MEMBERS PRESENT: Chairman Edward Pine, Building A, B or C Contractor
Mr. Larry Whittaker, Architect
Mr. Tom McDonald, Building A or B Contractor
Mr. Dave Munger, Citizen-at-Large
Mr. Robert Todd, Manitou Springs
Mr. Dennis Murphy, Monument
Mr. Richard Applegate, Fountain
Mr. Chris Quinn, Green Mountain Falls
Mr. David Wilson, Palmer Lake

MEMBERS ABSENT: Mr. Darin Tiffany, Engineer

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Mr. John Welton, Chief Building Inspector
Ms. Mindy Stuemke, Front Counter Supervisor
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Edward Pine called the meeting to order at 12:32 p.m.

1. CONSIDERATION OF THE NOVEMBER 16, 2016 MINUTES

A motion was made by Dave Munger to **APPROVE** the November 16, 2016 Advisory Board Minutes as written, seconded by Dennis Murphy; the motion carried unanimously.

2. BUILDING OFFICIAL REPORTS

a) Financial Statement

Roger Lovell presented the financial statement for the month of November 2016. He said the current operating balance is \$9,005,212, with a budget of \$13,636,414. He said the cash balance is 66.04 as a percent of budget. Mr. Lovell said the current month revenue was \$1,617,299, and total year-to-date revenue was \$16,701,342. He said the expenditures were \$1,295,163, which resulted in a gain of \$322,135, for the month of November. Mr. Lovell said the total year-to-date expenditures were \$11,480,102, which resulted in a total year-to-date gain of \$5,221,240. He said the Special Account Revenues for the month of November were \$29,436, and year-to-date were at \$258,765. He stated

since July of this year, RBD has issued 30,376 reroof permits, which has generated a total revenue of \$4,342,000. He stated RBD's PERA liability is approximately \$9.5 million, and RBD staff is taking steps to set aside funding to offset that liability. He stated 34 of RBD's fleet vehicles were also hit by hail.

b) Building Report

Mindy Stuemke presented the Building Report for the month of November 2016. She said there were 215 single-family houses permitted in November, which is an increase of 4.88 percent over this same time last year; and 31 commercial building permits, which is 13.89 percent less than the previous year. She said the total valuation of permits issued in November was \$23,805,439, which is 48.88 percent less than this same time last year; and the total valuation of permits issued to date in 2016 is \$2,686,621,766, which is an increase of 27.02 percent over this same time last year. She said there were three permits in November with a valuation that exceeded \$3 million. Ms. Stuemke said the Front Counter is receiving approximately 300 to 400 phone calls per day, and the Licensing Department is receiving 50 phone calls per day. She said the staff at the Front Counter is seeing approximately 75 people per day. She said there have been 180 single family home permits and 10 new apartment building permits issued to date in December.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of November 2016. He said there were 267 single family plans, which is an increase of 32 percent over this same time last year; 33 new commercial plans, which is an increase of 136 percent; and a total of 613 plans, which is an increase of 26 percent over this same time last year. He stated there were 233 electronic plans submitted in November 2016, or 40 percent in e-submittals, compared to November 2015, which was 34 percent. Mr. Eenhuis stated the Plan Review Department saw a 15 percent increase in Solo Reviews in November, a 3 percent increase in Residential Walk-through reviews, and a 33 percent increase in Commercial walk-through reviews compared to November 2015.

d) Inspection Report

John Welton presented the Inspection Report for the month of November 2016. He said the inspectors in all departments did a total of 21,932 inspections in November, with a total of 47 inspectors. He said each inspector averaged 24.2 inspections per day, and the average time per inspection was 14.9 minutes. He stated RBD has six full-time roof inspectors currently, we have issued more than 30,000 roofing permits since July, and there are 11,200 roofing inspections currently in the queue to be done. Roger stated all other inspections are done the same day, as long as they are called in before 8:30 a.m. He stated we cannot put inspectors on a roof when the weather is bad.

3. UNFINISHED BUSINESS

There was no Unfinished Business to discuss.

4. NEW BUSINESS

a) Award to Roger Lovell

Robert Todd commended Roger Lovell on his Public Employee of the Year Award, which he received at the State of the Region Luncheon recently.

b) Introduction of New Code Enforcement Officer for Manitou Springs

Kurt Arnoldussen, Code Enforcement Officer for Manitou Springs, appeared and gave a brief history of his background. The Committee members thanked Mr. Arnoldussen for attending the meeting today.

The meeting adjourned at 1:02 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg