

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

January 18, 2017

12:30 p.m.

MEMBERS PRESENT: Vice Chairman Dave Munger, Citizen-at-Large
Mr. Larry Whittaker, Architect
Mr. Tom McDonald, Building A or B Contractor
Mr. Darin Tiffany, Engineer
Mr. Dennis Murphy, Monument
Mr. Richard Applegate, Fountain
Mr. Chris Quinn, Green Mountain Falls
Mr. David Wilson, Palmer Lake
Mr. Robert Todd, Manitou Springs

MEMBERS ABSENT: Mr. Edward Pine, Building A, B or C Contractor

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Mr. John Welton, Chief Building Inspector
Ms. Mindy Stuemke, Front Counter Supervisor
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Vice Chairman Dave Munger called the meeting to order at 12:32 p.m.

1. UNFINISHED BUSINESS

- a) Presentation by Colorado Springs Regional Business Alliance by Dirk Draper

Dirk Draper appeared and stated they changed their name to the Chamber of Commerce and EDC, and their 2016 highlights were marketing the region, hosting a familiarization tour, advocating for business, and operational changes inside the Chamber and EDC for more efficiency. He stated the Expansion and Retention Projects expanded four companies, totaling 170 jobs, retention of 3 companies, with a total of 1,364 jobs, and executive recruits in 7 companies, totaling 7 jobs. He stated they worked with six companies this year to bring new companies to this region, i.e., Christian Care Ministries, Cook's Marketplace, HomeAdvisor, International Cricket Council, SAP, and TekExperts. Mr. Draper stated they also fielded 49 new prospects for this region. He stated in 2017 they plan to continue marketing the region and advocating for business.

Larry Whittaker left the meeting at 12:46 p.m. and a quorum was maintained.

Mr. Draper stated the Chamber and EDC will continue to focus on four major industries in 2017, i.e. Aerospace and Defense, Information Technologies, Health Care and Health Technologies, and Sports.

2. **ELECTION OF OFFICERS**

A motion was made by David Wilson to elect Robert Todd as the 2017 Chairman of the Advisory Board, seconded by Darin Tiffany; the motion carried 5:1. Dennis Murphy opposed; Robert Todd abstained.

A motion was made by Darin Tiffany to elect Edward Pine as the 2017 Vice Chairman of the Advisory Board, seconded by Dennis Murphy; the motion carried 6:1. Tom McDonald opposed.

3. **CONSIDERATION OF THE DECEMBER 21, 2016 MINUTES**

A motion was made by Tom McDonald to **APPROVE** the December 21, 2016 Advisory Board Minutes as written, seconded by Dennis Murphy; the motion carried unanimously.

4. **BUILDING OFFICIAL REPORTS**

a) Financial Statement

Roger Lovell presented the financial statement for the month of December 2016. He said the current operating balance is \$9,089,114, with a budget of \$13,636,414. He said the cash balance is 66.65 as a percent of budget. Mr. Lovell said the current month revenue was \$1,348,252, and total year-to-date revenue was \$18,049,594. He said the expenditures were \$1,048,318, which resulted in a gain of \$299,934, for the month of December. He said the total year-to-date expenditures were \$12,528,420, which resulted in a total year-to-date gain of \$5,521,174. Mr. Lovell said the Special Account Revenues for the month of December were \$29,344, and year-to-date were at \$288,109. He stated since July of this year, RBD has issued 36,318 reroof permits. He stated RBD incurred hail damage to 32 vehicles in its fleet. Mr. Lovell stated RBD's PERA liability is approximately \$9.5 million, and total liabilities for the year are \$10,549,635. He stated RBD spent 91.87 percent of the budget in 2016, so RBD came in under budget for 2016. He stated this region also incurred substantial damage due to the wind storm last week, which will generate additional permits/revenue to repair damages.

b) Building Report

Mindy Stuemke presented the Building Report for the month of December 2016. She said there were 237 single-family houses permitted in December, which is an increase of 36.21 percent over this same time last year; and 40 commercial building permits, which is 14.29 percent more than the previous year. She said the total valuation of permits issued in December was \$50,154,980, which is 249.59 percent more than this same time last year; and the total valuation of permits issued to date in 2016 is \$2,912,375,985, which is an increase of 29.81 percent over this same time last year. Ms. Stuemke said there was one permit in December with a valuation of \$40 million. She said the Front Counter received 701 phone calls the day after the Martin Luther King holiday, and the Licensing Department received 159 phone calls that day. She said the staff at the Front Counter saw 134 people that day; and the Licensing Department saw 44 people that day. Ms. Stuemke said there have been 94 single family home permits to date in January.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of December 2016. He said there were 219 single family plans, which is an increase of 15 percent over this same time last year; 34 new commercial plans, which is an increase of 36 percent; and a total of 554 plans, which is an increase of 24 percent over this same time last year. He stated there were 221 total electronic plans submitted in December 2016, or 40 percent in e-submittals, compared to December 2015, which was 36 percent. Mr. Eenhuis stated the Plan Review Department saw 603 Solo Reviews in December, 863 Residential Walk-through reviews, and 991 Commercial walk-through reviews, for a total of 2,457 logged reviews for December 2016, which is an increase of 5 percent from the previous year; and a total of 32,767 logged reviews for the year of 2016, which is an increase of 4 percent.

d) Inspection Report

John Welton presented the Inspection Report for the month of December 2016. He said the inspectors in all departments did a total of 20,707 inspections in December, with a total of 46 inspectors. He said each inspector averaged 21.2 inspections per day, and the average time per inspection was 17.0 minutes. Mr. Welton stated there was a total of 240,354 inspections in 2016, compared to 199,504 in 2015. He stated technology has played a big role in RBD's ability to accomplish more inspections with a limited number of inspectors, i.e., new tablets that allow inspectors to view the plans on site, electronic inspection upload option, and an automated call ahead system.

Mr. Lovell stated in 2017 RBD will undergo an Insurance Safety Organization (ISO) review. He stated one of the things that the ISO looks at is the number of inspections an inspector performs, and the number of plan reviews a plan reviewer performs. He stated they are looking for 10 inspections per day, one commercial plan review per day, or two residential plan reviews per day. He stated our staff more than doubles the national average, but we are able to maintain those levels due to the improvements that we have made in technology.

5. UNFINISHED BUSINESS

a) Building Commission Report

Roger Lovell stated that at the November Building Commission meeting, the Commission directed RBD staff to begin negotiations for the sale of 101 West Costilla Street and 435 Sahwatch Street properties to Norwood, for the appraised value, less the realtor's fees.

6. NEW BUSINESS

There was no New Business to discuss.

The meeting adjourned at 1:39 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg