

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **ADVISORY BOARD MINUTES**

February 15, 2017

12:30 p.m.

**MEMBERS PRESENT:** Mr. Larry Whittaker, Architect  
Mr. Darin Tiffany, Engineer  
Mr. Dennis Murphy, Monument  
Mr. Richard Applegate, Fountain  
Mr. David Wilson, Palmer Lake

**MEMBERS ABSENT:** Mr. Robert Todd, Manitou Springs  
Mr. Tom McDonald, Building A or B Contractor  
Mr. Edward Pine, Building A, B or C Contractor  
Mr. Dave Munger, Citizen-at-Large  
Mr. Chris Quinn, Green Mountain Falls

**OTHERS PRESENT:** Mr. Roger Lovell, Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Jay Eenhuis, Chief Plans Examiner  
Mr. John Welton, Chief Building Inspector  
Ms. Mindy Stuemke, Front Counter Supervisor  
Ms. Linda Gardner, Executive Administrative Assistant

### **PROCEEDINGS:**

Larry Whittaker called the meeting to order at 12:33 p.m.

Roger Lovell stated the staff at RBD would like to thank Larry Whittaker for his time and dedication to the Board of Review and the Advisory Board over the past six years; and noted that Mr. Whittaker also served on the Building Committee for six years prior to serving on the Board of Review and Advisory Board.

#### **1. UNFINISHED BUSINESS**

- a) Funding Approval for the Enhanced Mechanical IV Training by Don Piano

This Item has been **POSTPONED** until a later date.

#### **2. CONSIDERATION OF THE JANUARY 18, 2017 MINUTES**

A motion was made by David Wilson to **APPROVE** the January 18, 2017 Advisory Board Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

### 3. **BUILDING COMMISSION REPORT**

Jay Eenhuis appeared and gave the Building Commission Report. Roger Lovell stated there was a request from a citizen to RBD to revise its Certificate of Occupancy policy, and he gave a summary of that presentation and discussion to update the Advisory Board members.

### 4. **BUILDING OFFICIAL REPORTS**

#### a) Financial Statement

Roger Lovell presented the financial statement for the month of January 2017. He said the current operating balance is \$9,212,925, with a budget of \$13,507,129. He said the cash balance is 68.21 as a percent of budget. Mr. Lovell said the current month revenue was \$1,318,554, which is also the year-to-date revenue. He said the expenditures were \$1,200,172, which resulted in a gain of \$118,382, for the month of January, as well as the year-to-date gain. Mr. Lovell said the Special Account Revenues for the month of January and year-to-date were \$21,983.

#### b) Building Report

Mindy Stuemke presented the Building Report for the month of January 2017. She said there were 233 single-family houses permitted in January, which is an increase of 14.65 percent over this same time last year; and 39 commercial building permits, which is 30.00 percent more than the previous year. She said the total valuation of permits issued in January was \$11,785,652, which is 48.63 percent less than this same time last year; and the total valuation of permits issued to date in 2017 is \$201,023,704, which is an increase of 42.55 percent over this same time last year. Ms. Stuemke said there were two permits in January with a valuation over \$3 million. She said the Front Counter is averaging 550 phone calls per day. She said the staff at the Front Counter is averaging 120 to 130 people per day. Ms. Stuemke said there have been 135 single family home permits to date in February.

#### c) Plan Report

Jay Eenhuis presented the Plan Report for the month of January 2017. He said there were 241 single family plans, which is an increase of 12 percent over this same time last year; 46 new commercial plans, which is an increase of 142 percent; and a total of 586 plans, which is an increase of 23 percent over this same time last year. He stated there were 252 total electronic plans submitted in January 2017, or 43 percent in e-submittals, compared to January 2016, which was also 43 percent. Mr. Eenhuis stated the Plan Review Department saw 574 Solo Reviews in January, 922 Residential Walk-through reviews,

and 976 Commercial walk-through reviews, for a total of 2472 logged reviews for January 2017, as well as year-to-date, which is an increase of 9 percent from the previous year.

d) Inspection Report

John Welton presented the Inspection Report for the month of January 2017. He said the inspectors in all departments did a total of 20,169 inspections in January, with a total of 46 inspectors. He said each inspector averaged 21.6 inspections per day, and the average time per inspection was 16.8 minutes.

**5. UNFINISHED BUSINESS**

b) Sunshine Act Requirement

Pursuant to the Colorado Sunshine Act, I, Dennis Murphy, move that the Advisory Board meeting be held on the third Wednesday of each month at 12:30 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Advisory Board Meeting Agendas and Minutes for each meeting will be posted on the website of the Pikes Peak Regional Building Department at [www.pprbd.org](http://www.pprbd.org), and the meeting Agendas and Minutes will be maintained by the Executive Administrative Assistant, in the records of the Pikes Peak Regional Building Department, seconded by Darin Tiffany; the motion carried unanimously.

**6. NEW BUSINESS**

a) 2015 Codes

Roger Lovell stated RBD staff is in the process of reviewing the 2015 Codes, and there are a number of amendments to also review. He stated once the review of the 2015 Codes is completed, then the new Pikes Peak Regional Building Code will have to be approved by all of the jurisdictions. Darin Tiffany stated he would propose a fourth reason for a variance in the new Code, i.e. variances for an inadvertent mistake on the contractor's part for a variance that is not a life safety issue.

The meeting adjourned at 1:24 p.m.

Respectfully submitted,

Roger N. Lovell  
Regional Building Official  
RNL/llg