

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **BOARD OF REVIEW MINUTES**

January 18, 2017

11:00 a.m.

**MEMBERS PRESENT:** Chairman Larry Whittaker, Architect  
Mr. Dave Munger, Citizen-at-Large  
Mr. Tom McDonald, Building A Contractor  
Mr. Darin Tiffany, Engineer

**MEMBERS ABSENT:** Mr. Edward Pine, Building A, B or C Contractor

**RBD STAFF PRESENT:** Mr. Roger Lovell, Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Jay Eenhuis, Chief Plans Examiner  
Mr. John Welton, Chief Building Inspector  
Ms. Mindy Stuemke, Permit Supervisor  
Ms. Linda Gardner, Executive Administrative Assistant

### **PROCEEDINGS:**

Chairman Larry Whittaker called the meeting to order at 11:11 a.m.

#### **1. ELECTION OF OFFICERS**

A motion was made by Larry Whittaker to elect Tom McDonald as the 2017 Chairman of the Board of Review, seconded by Darin Tiffany; the motion carried unanimously.

A motion was made by Tom McDonald to elect Darin Tiffany as the 2017 Vice Chairman of the Board of Review, seconded by Dave Munger; the motion carried unanimously.

#### **2. CONSIDERATION OF THE DECEMBER 21, 2016 BOARD OF REVIEW MINUTES**

A motion was made by Tom McDonald to **APPROVE** the December 21, 2016 Board of Review Minutes as written, seconded by Dave Munger; the motion carried unanimously.

#### **3. CONSIDERATION OF LICENSING AND MINUTES**

a) Technical Committee Minutes of January 4, 2017.

A motion was made by Darin Tiffany to **APPROVE** the January 4, 2017 Technical Committee Minutes as written, seconded by Tom McDonald; the motion carried unanimously.

b) Licensing Committee Minutes of January 11, 2017.

A motion was made by Dave Munger to **APPROVE** the January 11, 2017 Licensing Committee Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

4. **DECISION APPEALS**

There were no Decision Appeals to discuss.

5. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

6. **NEW BUSINESS**

a) New Item for Advisory Board Agenda

Larry Whittaker stated he would like to add a line item on the Advisory Board Agenda each month, i.e. a report from the Building Commission. A motion was made by Tom McDonald to **APPROVE** the addition of a Building Commission Report on future Advisory Board Agendas, seconded by Dave Munger; the motion carried unanimously.

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Roger N. Lovell  
Regional Building Official

RNL/llg