

**PIKES PEAK REGIONAL BUILDING
2880 INTERNATIONAL CIRCLE
COLORADO SPRINGS, CO 80910**

Request to Change and/or Verification of Address

The property owner or any other party with a significant interest, including, but not limited to various government agencies may request a change of address. An address change is usually granted in order to correct an error or a confusing situation.

Please submit your request in writing to the Building Official. Clearly state the specific reason for the request, and also include the following:

- 1 Tax Schedule Number of the property in question.**
- 2 The current address being used.**
- 3 A site plan showing the location of the parcel and any structures located on that site, indicate drive access and main front entry(s). Indicate the address or addresses currently used.**
- 4 \$50.00 application fee, to be submitted with the request.**

Address your request to Mr. Henry Yankowski, Building Official, Pikes Peak Regional Building Department, 2880 International Cr., Ste. 100, Colorado Springs, CO 80910.

If your request is for a street name change, contact either the El Paso County Department of Transportation at 520-6847 or the City of Colorado Springs Planning Department at 385-5905.

If you need further assistance with your request to change an address, please contact the Enumerator at 719-327-2907 or 719-327-2930.