

# PIKES PEAK REGIONAL BUILDING DEPARTMENT

## LICENSING FAQ'S

- **How long does it take to get a license issued and why?** The entire PPRBD licensing process takes approximately 4-6 weeks, depending on which deadline you meet. You must have all the requirements met at least two weeks prior to the Committee meeting. State of Colorado licenses are considered registrations and are issued immediately when all requirements have been met.
- **Is there a way to speed up the licensing process?** No, unfortunately there is not. Our code requires license requests to be published in a local newspaper at least two weeks prior to issuance, and we have a number of steps we have to take prior to issuing a license. These steps make an “expedited” license impossible.
- **Can I get a temporary license for just one project?** Contractor licenses are issued on an annual basis and there are no temporary licenses.
- **What does the \$50 application fee cover?** The application fee is a \$50, non-refundable fee that includes the following: application processing, criminal background check, and one PPRBD test. The fee is the same whether you decide to test with us or with the ICC.
- **I have a license in another jurisdiction, do you reciprocate that license?** Pikes Peak Regional Building Department does not reciprocate any licenses from other building departments. Each department has its own licensing requirements and may not be comparable to ours.
- **I have already taken a building department test for another jurisdiction. Do I still have to test again?** We do not accept other building department tests because the content of those tests are unknown and may not be similar to ours. However, we do accept the ICC standard tests. See below.
- **Do you accept the International Code Council test in place of your test?** We accept the following tests for the following license types:

<u>Our License Type</u>	<u>ICC Test Name</u>	<u>ICC Test Code</u>
Bldg Cont A-1	General Bldg Cont A	614 (2006) or N11 (2009)
Bldg Cont A-2	General Bldg Cont A	614 (2006) or N11 (2009)
Bldg Cont B-1	General Bldg Cont B	615 (2006) or N12 (2009)
Bldg Cont B-2	General Bldg Cont B	615 (2006) or N12 (2009)
Bldg Cont C	General Bldg Cont C	616 (2006) or N13 (2009)
Bldg Cont D-1 (Roofing)	Nat'l Standard Roofing	764 (2006) or N14 (2009)
Mech Cont A	Nat'l Std. Master Mech.	670 (2006) or N29 (2009)
Mech Cont B	Nat'l Std. Master Mech.	670 (2006) or N29 (2009)

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- **I failed my test with Pikes Peak Regional Building Department. How long will it be before I can test again?** There is a required 30 day waiting period after the first failed attempt on a test for the same license type. You may take a test for a different license type at any time. If you fail the same test a second time, there is a 6 month waiting period before you are able to retest.
- **Do I need a license to be a handyman?** It depends on the type of work you do. Painting, tiling, flooring, cabinetry, dry wall replacement, and fixture replacements are most often considered cosmetic work and do not require a permit or a license. Please call the permit counter at 719-327-2883 to verify if a permit is required. Handymen that do have licenses, typically apply for the Building Contractors E (Maintenance & Remodeling) license. This license allows the contractor to install, repair or replace decks, patio covers, detached sheds, detached garages, detached workshops, basement finishes, and interior non-structural remodels.
- **Do I have to come into the Committee meeting to request my license?** Once your file is complete, staff will review the contents to determine if we need further information to evaluate your qualifications, knowledge and experience. Some license requests are placed on the consent calendar and an appearance at the committee is not required. Other license requests will require an appearance before the committee. If your appearance is required, staff will call you to notify you.
- **I don't have any projects to do right now. Can I put my license on hold without having to retest and pay my license fee?** If you let your license expire for longer than six months retesting and reapplication may be required. To avoid retesting, you must pay your annual license fee. However, you may cancel your liability and/or workers compensation insurance if you are not performing any work that requires a permit.

If you have further questions, please review the contractor license application or call the Licensing Office at 719-327-2887.