Pikes Peak Regional Building Department
(Conveyance Division)
2880 International Circle
Colorado Springs, CO 80910

Phone: 719-205-8028
Fax: 719-799-2850
Web: www.pprbd.org

New Conveyance / Change of Ownership Form

(Revised 4/1/2025)

Pikes Peak Regional Building Department Conveyance Division (PPRBD), is the Authority Having Jurisdiction authorized by the State of Colorado to enforce Colorado Revised Statutes, C.R.S Title 9, Article 5.5, 'Elevator and Escalator Safety Act', and the Colorado Conveyance Regulations, 7 C.C.R.1101-8. Periodic Inspections of the conveyance(s) are required to be performed by PPRBD at minimum of 1-year intervals, and may be performed more often to help the conveyance owner achieve and maintain compliance.

When a new conveyance is installed, or if conveyance ownership / management changes, it is required by the Colorado Conveyance Regulations 7 C.C.R.1101-8 (2-1(6)) to complete this form for the PPRBD Conveyance Compliance Account and promptly submit to us via email to conveyance@pprbd.org. Delays in providing this document will result in the conveyance shutdown. Please contact us if you have any questions.

Conveyance Location Information

Building Name:						
Address:	Street:			Phone:		
	City:		State:		ZIP:	

Colorado Registered Owner Entity Information

Entity Name:						
Mailing Address:	Street:					
	City:		State:		ZIP:	
Contact Name:			Title:			
Contact Name:			Title:			
Email Address*:			Phone Number:			
Email Address*:			Phone Number:			

Person / Entity Responsible for the Conveyance Compliance

Name:						
Billing Address:	Street:					
	City:		State:		ZIP:	
Contact Name:			Title:			
Contact Name:			Title:			
Email Address*:			Phone Number:			
Email Address*:			Phone Number:			

* It is required by PPRBD AHJ for the Conveyance Owner / Management to provide a minimum of (2) contacts.