

Pikes Peak REGIONAL Building Department

Manufactured Building Installer Registration

REGISTRATION REQUIREMENTS (include copies with this registration)

- A non-refundable \$50 application/processing fee is due at the time the application is submitted.
- \$100 registration fee for annual registration is due prior to registration issuance.

*The fees are payable by cash, check, or credit card.

- Colorado Manufactured Building Installer Certification
- Liability Insurance Certificate
- Workers' Compensation Certificate
- Copy of Driver License or Photo ID issued by a state or federal government

RBD USE ONLY

Date: _____

Initials: _____

Receipt # _____

RBD # _____

Mechanical Contractor D (Manufactured Buildings)

This registration shall authorize the contractor to obtain permits for the installation of Manufactured Buildings regulated in accordance with the Regional Building Code as well as perform the installation, replacement or service, and repair of gas piping, heating, ventilating, and air conditioning systems in these structures. Employees of the contractor shall also be appropriately registered to install, replace, service, and repair these systems and equipment. (RBC204.2.4)

Business Information

Type of Entity (*Check one*) Individual Partnership Corporation LLC • Other

Business Name: _____

(DBAs): _____

(The business name is the name that will appear on the license and is the actual name under which the contracting business will operate including DBAs. The business name must match exactly the name on file with the Colorado Secretary of State, or a letter must be submitted stating which business name(s) will be used within the jurisdiction of PPRBD.)

Federal Employer ID: (if any) _____

Business Address: _____ Apt./Unit # _____

_____ City _____ State _____ Zip Code _____

Business Phone: _____ Business E-Mail: _____

Business Fax: _____ Business Website: _____

Company's Principals or Owners:

Name: _____ Title: _____

Name: _____ Title: _____

Manufactured Building Installer Registration

Applicant's Information

Applicant's Name: _____
Last First M.I. Suffix

Date of Birth: _____ Social Security Number: _____

Residence Address: _____
Apt./Unit #

Number / Street Only - No P. O. Boxes or PBM's

City

State

Zip Code

Applicant's Home Phone: _____ Applicant's Cell Phone: _____

Applicant's Office Phone: _____ Applicant's Fax: _____

Applicant's E-mail Address: _____

Have you been accused of, charged, or liable for any claims (civil, criminal, or administrative) for work related to any license or registration issued by this jurisdiction or for work related to the building trades in any jurisdiction?

Yes No If yes, explain: *[limit 400 characters]*

CERTIFICATION (The following declaration is to be signed by the Applicant)

PPRBD requires all persons seeking a license to undergo a name-based judicial record check. I hereby authorize PPRBD to perform a name-based judicial record check utilizing information provided in this application. I agree and understand PPRBD may deny me a license after such review in accordance with the Regional Building Code and applicable statutory requirements. If any information provided in this application is untrue, the license granted to me may be automatically revoked by PPRBD in accordance with the Regional Building Code and applicable statutory requirements thereto. (See attached Privacy Act Statement)

Applicant's Printed Name: _____

Applicant's Signature: _____ Date: _____



PRIVACY ACT STATEMENT

Privacy Act Statement

Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act Statement serves to inform you of the following concerning the collection of the information on this form.

A. AUTHORITY:

Collection of the information solicited on this form is authorized by Title 24 of the Colorado Revised Statutes (C.R.S.), whether or not codified. In general, see C.R.S. §§ 24-5-101, 24-50-1001 *et al.*, 24-72-301, *et al.*, including, but not limited to 24-72-305.4, 24-60-2702. For licensing, certification, or registration functions for any governmental entity, in addition to other authority conferred by law, specifically refer to C.R.S. § 24-72-305.4. For contemplated employment for certain positions with Pikes Peak Regional Building Department where confidential financial and personally identifiable information, as such is regulated by Titles 6 and 24 of C.R.S., may readily be available to a person, the information solicited by the Department is a requirement/condition to employment.

B. PURPOSE:

The primary purpose for soliciting this information is to determine the eligibility of, and whether there exists a law enforcement or security risk in permitting licensing, certification, or registration, or employment, as applicable.

C. ROUTINE USES:

The information solicited on this form may be made available as a "routine use" to other government agencies to assist the Department in making determinations about the person's eligibility for licensing, certification, or registration, as applicable, for administration purposes. The information may be made available to the State of Colorado (specific to any licensing, certification, or registration regulated by it) in the event an application is not approved, so that a determination can be made for issuance thereof.

D. CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:

Licensing, certification, or registration by the Department may not be issued, or consideration for/an offer of employment with the Department, as applicable, may be terminated by the Department.

Last Updated: May 14, 2021