

# Pikes Peak REGIONAL Building Department

## Manufactured Building Installer Registration

REGISTRATION REQUIREMENTS (include copies with this registration)

- \$Zero Registration Fee
- Colorado Manufactured Building Installer Certification
- Liability Insurance Certificate
- Workers' Compensation Certificate
- Copy of current Driver License or Photo ID issued by a state or federal government

RBD USE ONLY

Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Receipt # \_\_\_\_\_

RBD # \_\_\_\_\_

### Business Information

Type of Entity (Check one)     Individual     Partnership     Corporation     LLC     Other

Business Name: \_\_\_\_\_

(DBAs): \_\_\_\_\_

*(The business name is the name that will appear on the license and is the actual name under which the contracting business will operate including DBAs.)*

Federal Employer ID: (if any) \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_ Apt./Unit #

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

Business Phone: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_

Business Fax: \_\_\_\_\_

Business Website: \_\_\_\_\_

Company's Principals or Owners:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

### Applicant's Information

Legal Name: \_\_\_\_\_

\_\_\_\_\_ Last

\_\_\_\_\_ First

\_\_\_\_\_ M.I.

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Residence Address: \_\_\_\_\_

\_\_\_\_\_ Apt./Unit #

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip Code

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Have you been accused of, charged, or liable for any claims for work related to any license/registration issued by this jurisdiction or for work related to the building trades in any jurisdiction?     Yes     No

If yes, explain: \_\_\_\_\_

**CERTIFICATION** (The following declaration is to be signed by the Applicant)

Pikes Peak Regional Building Department ("PPRBD") requires all persons seeking a registration to undergo a name-based judicial record check. I hereby authorize PPRBD to perform a name-based judicial record check utilizing information provided on this registration. I agree and understand PPRBD may deny me a registration after such review. If any information provided on this registration is untrue, the registration to me may be automatically revoked by PPRBD. (See attached Privacy Act Statement)

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Last Updated: June 23, 2022



## PRIVACY ACT STATEMENT

### Privacy Act Statement

Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act Statement serves to inform you of the following concerning the collection of the information on this form.

#### **A. AUTHORITY:**

Collection of the information solicited on this form is authorized by Title 24 of the Colorado Revised Statutes (C.R.S.), whether or not codified. In general, see C.R.S. §§ 24-5-101, 24-50-1001 *et al.*, 24-72-301, *et al.*, including, but not limited to 24-72-305.4, 24-60-2702. For licensing, certification, or registration functions for any governmental entity, in addition to other authority conferred by law, specifically refer to C.R.S. § 24-72-305.4. For contemplated employment for certain positions with Pikes Peak Regional Building Department where confidential financial and personally identifiable information, as such is regulated by Titles 6 and 24 of C.R.S., may readily be available to a person, the information solicited by the Department is a requirement/condition to employment.

#### **B. PURPOSE:**

The primary purpose for soliciting this information is to determine the eligibility of, and whether there exists a law enforcement or security risk in permitting licensing, certification, or registration, or employment, as applicable.

#### **C. ROUTINE USES:**

The information solicited on this form may be made available as a "routine use" to other government agencies to assist the Department in making determinations about the person's eligibility for licensing, certification, or registration, as applicable, for administration purposes. The information may be made available to the State of Colorado (specific to any licensing, certification, or registration regulated by it) in the event an application is not approved, so that a determination can be made for issuance thereof.

#### **D. CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:**

Licensing, certification, or registration by the Department may not be issued, or consideration for/an offer of employment with the Department, as applicable, may be terminated by the Department.

Last Updated: May 14, 2021