



## **PPRBD Office to Reopen for In-Person Plan Reviews Appointments on Tuesdays & Thursdays Only Starting in March**

With the recent decline in COVID-19 cases throughout the Pikes Peak region, the Pikes Peak Regional Building Department is proud to announce, in-person plan reviews will be available again with additional time slots.

Starting March 9, customers with an appointment, can come in to our office at 2880 International Circle, on Tuesdays and Thursdays. **Appointments will ONLY be for in-person plan reviews that can be walked through the plan review counter.**

The appointment scheduler can be accessed through the RBD website – [www.pprbd.org](http://www.pprbd.org). Please be respectful of other customers and only reserve one appointment per day. Failure to do so may result in cancellation of your appointment (s).

### **Entrance Procedures**

- Walk-ins will **NOT** be allowed. Appointments only
- Front gate will remain closed. Customers will be escorted in based on appointment times
- Masks and/or face coverings will be required (Must cover nose and mouth)
- A temperature check will be performed on each customer entering the RBD office
- Social distancing will be required (minimum of 6 ft)
- Only one customer is allowed for each appointment (No guests, including children)

### **Health and Safety Protocols**

- Use available hand sanitizers
- Cover coughs and sneezes with a tissue, or use your inner elbow or sleeve
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Stay home if you are sick; reschedule your appointment.

**The health and safety of RBD staff and the community remains a top priority, so customers are still encouraged to utilize online services if at all possible.**

- For Permitting & Licensing contact Matt Matzen, (719) 327-2995, [matthewm@pprbd.org](mailto:matthewm@pprbd.org)
- For Plan Review contact Jay Eenhuis, Deputy Building Official – Plans, (719) 327-2910, [jay@pprbd.org](mailto:jay@pprbd.org)
- For Inspections contact John Welton, Deputy Building Official – Inspections, (719) 799-2842, [john@pprbd.org](mailto:john@pprbd.org)