



Public Records In-Person Access

When the Department is open to the public and during established business hours, you may search, retrieve, and inspect public records at the Department's public access area, which includes a computer for public use, a printer, and a code(s) library. The printing fees for paper copies of any Department records, including copies requested pursuant to the Colorado Open Records Act, C.R.S. § 24-72-201, *et. seq.*, shall be as follows:

| | |
|--------------------------|--|
| 8.5" x 11" | \$0.25 per page |
| 11" x 17" | \$0.25 per page |
| Certified copies | \$50.00 per record |
| Color copies/photographs | If available, fee not to exceed the actual cost of reproduction |
| Copies of existing plans | \$10.00 per flash drive. For in-person requests, the Department will only produce copies of existing plans onto flash drives provided by the Department. No 3 rd party flash drives / CDs / DVDs shall be accepted. |

Last Updated: September 14, 2020