

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

REGIONAL BUILDING COMMISSION MINUTES

November 23, 2020

2:00 p.m.

MEMBERS PRESENT: Chair Tom Strand, Colorado Springs City Council
Vice Chair Mark Waller, El Paso County Commissioner
Don Wilson, Mayor of Monument, Colorado

MEMBERS ABSENT:

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

The Regional Building Commission meeting was conducted virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committees' page at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER

Chair Tom Strand called the meeting to order at 2:08 p.m.

2. CONSIDERATION OF THE OCTOBER 29, 2020 MEETING MINUTES

A motion was made by Mark Waller to **APPROVE** the October 29, 2020 Regional Building Commission Minutes as written, seconded by Don Wilson; the motion carried unanimously.

3. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

There is no December Regional Building Commission meeting.

January Regional Building Commission meeting date and time: Thursday, January 28, 2021, beginning at 2:00 p.m. The meeting will be conducted virtually. Sufficient and timely instructions for public participation will be made available at: <https://www.pprbd.org/Information/Boards>.

4. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

5. ADVISORY BOARD REPORT

Jina Koulchitzka presented the Advisory Board Report.

6. BUILDING OFFICIAL REPORTS/NON ACTION ITEMS

a) Financial Statement through October 31, 2020.

Ryan Johanson presented the financial statement for the month of October 2020. He said the monthly revenue was \$1,945,322, which year-to-date is 86 percent of budget. Mr. Johanson stated the expenditures were \$1,391,187, and year-to-date expenses were at \$13,228,584 which year-to-date is 69 percent of budget. The net income for October is \$554,134, and year-to-date net income is \$3,355,894. He stated overall, the Department remains sustainable and very busy.

b) Building Report through October 31, 2020.

Matt Matzen presented the Building Report for the month of October 2020. He said there were 568 single-family houses permitted in October, which was 48.69 percent more than this time last year. He stated there were 24 commercial building permits, which was an increase of 26.32 percent difference from this time last year. Mr. Matzen said the total valuation of permits issued in October for residential homes was \$194,338,740, which was 33.44 percent more than this same time last year; and year-to-date the total valuation of residential permits was \$1,549,871,497, which was an increase of 21.69 percent from this same time last year. He stated year-to-date the total valuation for commercial permits was \$751,548,805, which was an increase of 100.40 percent from this same time last year. Mr. Matzen stated the total valuation year-to-date across all permits was \$3,308,769,291, which is an increase of 4.06 percent. He said there were five permits with a valuation over \$3 million in October.

c) Plan Report through October 31, 2020.

Jay Eenhuis presented the Plan Review Report for the month of October 2020. There were 511 single family plans, which was an increase of 49 percent compared to October of the previous year; 66 new commercial plans, which was an increase of 340 percent; and a total of 1,647 plans for the month of October, which was an increase of 68 percent compared to October 2019. Mr. Eenhuis stated there were 317 commercial plans

submitted electronically in October 2020, or a 252 percent increase compared to October 2019; and 850 residential plans submitted electronically, which was an increase of 459 percent; for a total of 1,573 e-plans in October 2020, a 252 percent increase from October 2019. Mr. Eenhuis stated the Plan Review Department performed 4,136 solo reviews in October, and 128 walk-through reviews (as staff has continued to work remotely during the month of October), for a total of 4,264 logged reviews for October 2020, which was a decrease of 7 percent from the previous year.

d) Inspection Report through October 31, 2020.

John Welton presented the Inspection Report for the month of October 2020, which was the busiest inspection month of the year thus far. He said the inspectors in all departments did a total of 30,358 inspections in October, with a total of 64 field inspectors. He stated the Department has hired four inspectors recently. He said each inspector averaged 23.4 inspections per day, and the average available time per inspection was 15.8 minutes.

7. UNFINISHED BUSINESS

a) "COVID" Update for the Department.

Mr. Lovell stated as the COVID numbers are rising both locally and nationally, the Department is being as proactive as possible in order to keep its staff healthy, so it may continue to provide its services to the community at 100 percent capacity. He stated in the past month, the Department has had positive cases within the Department, but the exposure has come from outside of the Department, i.e., family, friends, etc. Mr. Lovell stated the inspectors are calling ahead and requesting that the sites be cleared prior to inspection. He stated the inspectors are wearing all of the required PPE, and the Department is well stocked with the PPE. He stated all services are being offered online.

8. NEW BUSINESS

a) Regional Building Official Evaluation Process: Consideration of Compensation Adjustment in accordance with the Regional Building Official Evaluation Process effective as of November 25, 2019.

Jina Koulchitzka briefly reviewed the Regional Building Official Evaluation Process with the Commission members. Mark Waller and Don Wilson were both in agreement that Mr. Lovell's exemplary leadership during the COVID-19 pandemic this year, and the fact that the Department has been able to operate at a 100 percent capacity, should be rewarded. The Commissioners agreed that Mr. Lovell deserved a \$5.00 per hour salary increase, as well as a 5 percent bonus (\$9,042.38), effective November 23, 2020. A motion was made by Mark Waller to give Roger Lovell a \$5.00 per hour salary increase, as well as a 5 percent bonus (\$9,042.38), effective November 23, 2020, seconded by Don Wilson; the motion carried unanimously.

- b) Acknowledgment of former Commissioner Tyler Stevens and Future former Commissioner Mark Waller.

Tom Strand stated although Tyler Stevens was unable to attend the meeting today, the Regional Building Commissioners, as well as Roger Lovell and the staff of the Pikes Peak Regional Building Department would like to acknowledge former Building Commissioner, Tyler Stevens, for his time and dedication during his term on the Regional Building Commission.

Roger Lovell stated the staff of the Pikes Peak Regional Building Department would like to also acknowledge Mark Waller for his time and dedication to the Regional Building Commission. Chair Tom Strand and Don Wilson stated they have enjoyed working with Mr. Waller, and he will be missed on the Regional Building Commission.

Further acknowledgments were made on the record.

9. COMMISSIONER REPORT(S) OR COMMENT(S)

There were no Commissioner Report(s) or Comment(s).

10. FUTURE AGENDA ITEM REQUESTS

There were no Future Agenda Item Requests.

11. EXECUTIVE SESSION REQUESTS

There were no Executive Session Requests.

12. ADJOURN

The meeting adjourned at 3:35 p.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official

RNL/llg

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