

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

May 19, 2021

12:30 p.m.

MEMBERS PRESENT: Vice Chair Richard Applegate, City of Fountain
Vince Colarelli, Building A or B Contractor
Jeff Finn, Citizen-at-Large
Loren Moreland, Building A, B or C Contractor
Christine Riggs, Architect
Kelly Elliott, Town of Monument
John Graham, City of Manitou Springs
David Wilson, Town of Palmer Lake
Chris Quinn, Green Mountain Falls

MEMBERS ABSENT: Chair Darin Tiffany, Engineer

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Building Official – Plans
Erin Garcia, Director of Finance
Matt Matzen, Permit Supervisor
Linda Gardner, Executive Administrative Assistant

The Advisory Board meeting was conducted virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committees' page at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER

Vice Chair Richard Applegate called the meeting to order at 12:41 p.m.

2. CONSIDERATION OF THE APRIL 21, 2021 ADVISORY BOARD MINUTES

A motion was made by Chris Quinn to **APPROVE** the April 21, 2021 Advisory Board Minutes as written, seconded by Vince Colarelli; the motion carried unanimously.

3. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

June Advisory Board meeting date and time: Wednesday, June 16, 2021, beginning at 12:30 p.m. The meeting will be conducted virtually. Sufficient and timely instructions for public participation will be made available at: <https://www.pprbd.org/Information/Boards>.

4. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

5. BUILDING OFFICIAL REPORTS/NON-ACTION ITEMS

a) Financial Statement through April 30, 2021.

Roger Lovell presented the financial statement for the month of April 2021. He said for the month of April, the operating cash balance ended at \$14,078,686 with a cash balance as a percent of budget of 71 percent. He said the monthly revenue was \$1,706,051, which year-to-date is 36 percent of budget. Mr. Lovell stated the expenditures were \$1,355,483, and year-to-date expenses were at 30 percent of budget. The net gain for April was \$350,568, and year-to-date net income is \$1,307,874. He stated there were a number of large projects permitted during the month of April, and the Department will continue to service those projects throughout the rest of the year. Plan check fees are remaining high, indicating that there remain a number of projects coming into the Department.

b) Building Report through April 30, 2021.

Matt Matzen presented the Building Report for the month of April 2021. He said there were 408 single-family houses permitted in April, which was 9.97 percent more than this time last year. He stated there were 53 commercial building permits, which was an increase of 70.97 percent difference from this time last year. Mr. Matzen said the total valuation of permits issued in April for residential homes was \$163,297,057, which was 15.66 percent more than this same time last year; and year-to-date the total valuation of residential permits was \$754,360,937, which was an increase of 28.64 percent from this same time last year. He stated the total valuation for commercial permits was \$25,934,093 for the month, which was a decrease of 6.17 percent from this same time last year. Mr. Matzen stated the total valuation year-to-date across all permits was \$1,576,856,600, which is an increase of 0.48 percent from the previous year. He said there were four permits with a valuation over \$3 million in April.

c) Plan Report through April 30, 2021.

Jay Eenhuis presented the Plan Review Report for the month of April 2021. There were 414 single family plans, which was an increase of 14 percent compared to April of the previous year; 128 new commercial plans, which was an increase of 266 percent; and a total of 1,966 plans for the month of April, which was an increase of 72 percent compared to April 2020. Mr. Eenhuis stated there were 481 commercial plans submitted

electronically in April 2021, or a 139 percent increase compared to April 2020; and 1,051 residential plans submitted electronically, which was an increase of 61 percent; for a total of 1,826 e-plans in April 2021, a 63 percent increase from April 2020. Mr. Eenhuis stated the Plan Review Department performed 5,103 solo reviews in April, and 202 walk-through reviews, for a total of 5,305 logged reviews for April 2021, which was an increase of 24 percent from the previous year.

d) Inspection Report through April 30, 2021.

Jay Eenhuis presented the Inspection Report for the month of April 2021. He said the inspectors in all departments did a total of 31,238 inspections in April, with a total of 71 field inspectors. He said each inspector averaged 19.9 inspections per day, and the average available time per inspection was 18.4 minutes. Roger Lovell stated the ideal average number of inspections per day per inspector is 21 to 22, but it varies depending on the type of inspection, i.e. roofing inspections per day can be higher than commercial inspections.

6. UNFINISHED BUSINESS

There was no Unfinished Business.

7. NEW BUSINESS

There was no New Business.

8. EXECUTIVE SESSION REQUEST(S)

Pursuant to C.R.S. 24-6-402(4)(b), and (e)(I), the attorney for Pikes Peak Regional Building Department is requesting an Executive Session with the Advisory Board regarding a conference with the attorney for Pikes Peak Regional Building Department for the purpose(s) of:

- i. receiving legal advice from the attorney for the Department on specific legal question(s) regarding pending litigation and resulting claims; and
- ii. determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators specific to the pending litigation and resulting claims.

Richard Anthony Ornelas v. Pikes Peak Regional Building Department, El Paso County, City of Colorado Springs, City of Woodland Park, Roger Lovell, Mark Mahler, Michael Rowe, Scot Gring, Neil Case, Christine Riggs, Loren Moreland, Jim Rose, Jay Eenhuis, John Welton, Jack Arrington, Jessie King, Rebecca Mulder, Linda Gardner, Virginia Koulchitzka, Licensing Committee (PPRBD), Tim Drummer, Pam Drummer, Ronnie Moore, Ian Kaulenbach, Bert Warchol, Jeremy Anderson, Bob Frazier, Matthew Matzen, Tray Ortiz,

Todd Welch, U.S. District Court, District of Colorado, Civil Action No. 21-CV-010209-RBJ, as amended.

(Virginia V. Koultschitzka, Pikes Peak Regional Building Department Attorney; and Roger N. Lovell, Pikes Peak Regional Building Official)

A motion was made by John Graham to move into Executive Session at 1:01 p.m., seconded by Christine Riggs; the motion carried unanimously.

A motion was made by Jeff Finn to come out of Executive Session at 1:45 p.m., seconded by Kelly Elliott; the motion carried unanimously. Vice Chair Richard Applegate stated no decisions were made during the Executive Session.

9. BOARD REPORT(S) OR COMMENT(S)

There were no Board Report(s) or Comment(s).

10. FUTURE AGENDA ITEM REQUESTS

There were no Future Agenda Item Requests.

11. ADJOURN

The meeting adjourned at 1:47 p.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official
RNL/llg

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.