

# Pikes Peak Regional Building Department

2880 International Circle  
Colorado Springs, Colorado 80910

## ADVISORY BOARD AGENDA

January 18, 2023

12:30 p.m.

### How to Observe the Meeting:

The Advisory Board meeting will be conducted in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually via a program called Microsoft Teams Live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committee's page at: <https://www.pprbd.org/Information/Boards>.

### How to Comment on Agenda Items:

Before the meeting, you may email comments for items not on the agenda or comments regarding agenda items to: [linda@pprbd.org](mailto:linda@pprbd.org). During the meeting, those who wish to comment should submit their name, telephone number, and the topic or agenda item for comment via the live event Q&A, which Department staff will monitor and answer, as applicable.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**
2. **ELECTION OF OFFICERS**
3. **CONSIDERATION OF THE NOVEMBER 16, 2022 ADVISORY BOARD MINUTES**
4. **NEW BUSINESS**
  - a) Colorado Springs Chamber & EDC Presentation.
  - b) Colorado Sunshine Act Requirement.

**To be read on the record, except the text in bold which requires the person making the motion to state his/her name, and the same of the person who seconds the motion.**

Pursuant to the Colorado Sunshine Act, I, \_\_\_\_\_ [state your name], move that the Advisory Board meeting be held on the third Wednesday of each month beginning at 12:30 p.m. in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually via a program accessible via Pikes Peak Regional Building Department's website Boards & Committee's page, that the Advisory Board Meeting Agendas and Minutes for each meeting be posted on the website of Pikes Peak Regional Building Department at [www.pprbd.org](http://www.pprbd.org), and that the meeting Agendas and Minutes be maintained by the Executive Administrative Assistant in the records of Pikes Peak Regional Building Department. Further, the Department designates the following public place within the boundaries of the Department at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents

the public from accessing the notice online: The Department's Public Notice Board located in the atrium of the Department premises, seconded by \_\_\_\_\_ [state the name of another member of the board]; the motion carried unanimously.

**5. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING**

February Advisory Board meeting date and time: Wednesday, February 15, 2023, beginning at 12:30 p.m. The meeting will be conducted in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually. Sufficient and timely instructions for public participation will be made available at: <https://www.pprbd.org/Information/Boards>.

**6. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA**

**Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.**

**7. BUILDING OFFICIAL REPORTS/NON-ACTION ITEMS**

- a) Financial Statement through December 31, 2022.
- b) Building Report through December 31, 2022.
- c) Plan Report through December 31, 2022.
- d) Inspection Report through December 31, 2022.

**8. UNFINISHED BUSINESS**

**9. EXECUTIVE SESSION REQUEST(S)**

**10. BOARD REPORT(S) OR COMMENT(S)**

**11. FUTURE AGENDA ITEM REQUESTS**

**12. ADJOURN**

Respectfully submitted,



Roger N. Lovell  
Regional Building Official  
RNL/llg

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Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.