

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

BOARD OF REVIEW AGENDA

September 20, 2023 – Wednesday – 11:00 a.m.

How to Observe the Meeting:

The Board of Review meeting will be conducted in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually through Microsoft Teams live events, which is accessible on Pikes Peak Regional Building Department's website, and by clicking on Boards & Committees: <https://www.pprbd.org/Information/Boards>.

How to Comment on Agenda Items:

Before the meeting, you may email comments for items on the Agenda to: ginal@pprbd.org. During the meeting, those who wish to comment should submit their name, telephone number, and the Agenda item for comment via the live event Q&A, which Department staff will monitor and answer, as applicable.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**
2. **CONSIDERATION OF THE AUGUST 16, 2023 BOARD OF REVIEW MINUTES**
3. **CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEE MINUTES**
 - a) Technical Committee Minutes of September 6, 2023.
 - b) Licensing Committee Minutes of September 14, 2023.
4. **DECISION APPEALS**

There are no Decision Appeals.
5. **UNFINISHED BUSINESS**
6. **NEW BUSINESS**

7. **ADJOURN**

Respectfully submitted,



Roger N. Lovell
Regional Building Official

RNL/gml

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as the Department's archived records, are available free of charge on PPRBD's website at: <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.

Rules of Policy and Procedure of Pikes Peak Regional Building Department Committees and Boards

The following Rules of Policy and Procedure include, but are not limited to, and are enforced for the purpose of the Advisory Committees, Board of Review, and Advisory Board.

Rule 1.1 Governing Authority

The Chair of the Committee/Board shall have governing authority over all proceedings. The Chair will announce commencement and adjournment of all meetings. The Chair will announce the item to be discussed by the person(s) appearing before the Committee/Board. Once the Committee/Board is satisfied with all questions and comments, the Chair will entertain a motion by the Committee/Board, which will be seconded, followed by a vote. Once the Chair announces the outcome of said vote, that item is final and closed for discussion, whereby, the interested parties will be advised of their appeal rights, if any. For appeal rights and procedures, see Section 101.7 of the Pikes Peak regional Building Code, as amended (the "Code").

Further, the Chair has authority to deviate from the agenda format.

Rule 1.2 Conduct of Person(s) Appearing before the Advisory Committees, Board of Review, or Advisory Board

All persons attending the Committee/Board meetings will behave in a professional and civil manner. The Chair has authority to require any uncivil person be removed from a meeting and therefore, the premises.

Courtesy, respect, and civility are expected by all participants and guests during all meetings. All comments shall be addressed directly to the Chair and/or Committee/Board.

Persons attending the Committee/Board meetings may only speak when the Chair has requested them to do so according to the particular item on the agenda. When requested by the Chair, the person(s) may approach the podium and speak into the microphone, only after stating their full name, spelling the same on the record, and providing current address and contact information, if requested. The proceedings are recorded and comments made away from the microphone are inaudible and may not become part of the official record of the meetings.

Rule 1.3 Lack of Financial Authority of the Advisory Committees, Board of Review, and Advisory Board

Pursuant to Section RBC103.12 of the Code, the Regional Building Official, and not the Committee/Board, has authority to impose administrative fines for Code-related violations. Further, the Committee/Board does not have authority to consider financial claims or consider / award resulting financial damages to any person.