

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

BOARD OF REVIEW MINUTES

March 15, 2023

11:00 a.m.

MEMBERS PRESENT: Chair Loren Moreland, Building A, B or C Contractor
Vice Chair Vince Colarelli, Building A or B Contractor
Jeffrey Finn, Citizen-At-Large
Christine Riggs, Architect

MEMBERS ABSENT: Christopher Freer, Engineer

RBD STAFF PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official – Inspections
Matthew Matzen, Permit/Licensing Supervisor
Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

The Board of Review meeting was conducted in a hybrid form, allowing Committee members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Hearing Room on the Upper Level, or virtually via a program called Microsoft Teams live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committees' page at: <https://www.pprbd.org/Information/Boards>.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**

Chair Loren Moreland called the Board of Review Meeting to order at 11:00 a.m.

2. **CONSIDERATION OF THE FEBRUARY 15, 2023 BOARD OF REVIEW MINUTES**

A motion was made by Christine Riggs to **APPROVE** the February 15, 2023 Board of Review Minutes as written, seconded by Vince Colarelli; the motion carried unanimously.

3. **CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEES MINUTES**

a) Technical Committee Minutes of March 1, 2023.

A motion was made by Vince Colarelli to **APPROVE** the March 1, 2023 Technical Committee Minutes as written, seconded by Christine Riggs; the motion carried unanimously.

b) Licensing Committee Minutes of March 9, 2023.

A motion was made by Jeffrey Finn to **APPROVE** the March 9, 2023 Licensing Committee Minutes as written, seconded by Vince Colarelli; the motion carried unanimously.

4. **DECISION APPEALS**

There were no Decision Appeals.

5. **UNFINISHED BUSINESS**

a) Code Adoption by the Department's Jurisdiction(s) Update.

Roger Lovell gave an update regarding the Code adoption by the Department's jurisdictions. He stated with the City of Colorado Springs, the Department had it's first reading of the ordinance on March 14, 2023; there is one reading left to be done on March 28, 2023. There is a work session on March 21, 2023 with El Paso County. The first reading with the City of Fountain is scheduled to take place on March 28, 2023; the second reading is on April 11, 2023. The first reading with the Town of Green Mountain Falls was on March 7, 2023; the second reading will take place on April 4, 2023. The first reading with the City of Manitou Springs was on March 7, 2023; the second reading will take place on March 21, 2023. The first reading with the Town of Monument was on March 6, 2023; the second reading will take place on April 17, 2023. The first reading with the Town of Palmer Lake will be on March 23, 2023, with the second reading on April 13, 2023. Mr. Lovell stated Department staff is still working through the scheduling process with the City of Woodland Park. There is a work session on April 6, 2023, with a regular session first reading on April 20, 2023; the second reading on May 4, 2023. He stated everything is on schedule for a timely Code adoption.

6. **NEW BUSINESS**

There was no New Business.

The meeting adjourned at 11:06 a.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official
RNL/llg

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