

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

BOARD OF REVIEW MEETING MINUTES

July 17, 2024 – Wednesday – 11:00 a.m.

MEMBERS PRESENT: Chair Loren Moreland, Building A, B or C Contractor
Vice Chair Jeff Finn, Citizen-at-Large (*Appeared Virtually*)
Vince Colarelli, Building A or B Contractor
Chris Freer, Engineer
Zach Taylor, Architect

PPRBD STAFF: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Regional Building Official – Plans
John Welton, Deputy Regional Building Official – Inspections
Matt Matzen, Permit Supervisor
Gina LaCascia, Executive Administrative Assistant

PROCEEDINGS:

The Board of Review meeting was conducted in a hybrid forum, allowing Board members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually through Microsoft Teams Town Hall. Sufficient and timely access to the public to observe the meeting was made available at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER: DETERMINATION OF A QUORUM

Chair Loren Moreland called the Board of Review meeting to order at 11:00 a.m.

Chair Moreland introduced the newest member of the Board of Review, Zach Taylor, a licensed architect.

2. CONSIDERATION OF THE JUNE 19, 2024 BOARD OF REVIEW MEETING MINUTES

A motion was made by Vince Colarelli to **APPROVE** the June 19, 2024 Board of Review Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

3. EXECUTIVE SESSION REQUEST(S)

There were no Executive Session Request(s).

4. **CONSIDERATION OF THE TECHNICAL AND LICENSING COMMITTEE MEETING MINUTES**

a) Technical Committee Meeting Minutes of July 3, 2024

A motion was made by Vince Colarelli to **APPROVE** the July 3, 2024 Technical Committee Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

b) Licensing Committee Meeting Minutes of July 11, 2024

A motion was made by Vince Colarelli to **APPROVE** the June 13, 2024 Licensing Committee Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

5. **UNFINISHED BUSINESS**

a) Ratification of June 13, 2024 Licensing Committee Meeting Minutes (Action Item)

Roger Lovell stated that the Colorado Springs Gazette failed to meet certain publication deadline(s) required for the license application requests. Therefore, the approval of the Licensing Committee Meeting Minutes from the June 13, 2024, must be ratified.

A motion was made by Vince Colarelli to ratify the approval of the June 13, 2024 Licensing Committee Meeting Minutes; the ratification was seconded by Zach Taylor; the motion carried unanimously.

6. **NEW BUSINESS**

There was no New Business to discuss.

7. **ADJOURNMENT**

The Board of Review meeting adjourned at 11:27 a.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official
RNL/gml

Pikes Peak Regional Building Department
Board of Review Meeting Minutes
July 17, 2024
Page 3

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge at: <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.