

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

BOARD OF REVIEW MEETING MINUTES

October 16, 2024 – Wednesday – 11:00 a.m.

MEMBERS PRESENT: Chair Loren Moreland, Building Contractor A, B or C
Chris Freer, Engineer
Zach Taylor, Architect

MEMBERS ABSENT: Vice Chair Jeff Finn, Citizen-at-Large
Vince Colarelli, Building Contractor A or B

PPRBD STAFF: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Deputy Regional Building Official - Plans
Matt Matzen, Permit Supervisor
Gina LaCascia, Executive Administrative Assistant

PROCEEDINGS:

The Board of Review meeting was conducted in a hybrid forum, allowing Board members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, or virtually through Microsoft Town Hall. Sufficient and timely access to the public to observe the meeting was made available at: <https://www.pprbd.org/Information/Boards>.

1. CALL TO ORDER: DETERMINATION OF A QUORUM

Chair Loren Moreland called the Board of Review meeting to order at 11:01 a.m.

2. CONSIDERATION OF THE SEPTEMBER 18, 2024 BOARD OF REVIEW MEETING MINUTES

A motion was made by Zach Taylor to **APPROVE** the September 18, 2024 Board of Review Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

3. EXECUTIVE SESSION REQUEST(S)

There were no Executive Session Request(s).

4. CONSIDERATION OF THE TECHNICAL AND LICENSING COMMITTEE MEETING MINUTES

a) Technical Committee Meeting Minutes of October 2, 2024

A motion was made by Chris Freer to **APPROVE** the October 2, 2024 Technical Committee Meeting Minutes as written; seconded by Zach Taylor; the motion carried unanimously.

b) Licensing Committee Meeting Minutes of October 10, 2024

A motion was made by Zach Taylor to **APPROVE** the October 10, 2024 Licensing Committee Meeting Minutes as written; seconded by Chris Freer; the motion carried unanimously.

5. **DECISION APPEALS**

There were no Decision Appeals to discuss.

6. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

7. **NEW BUSINESS**

- a) 2025 Committee/Board/Commission Meeting Dates (Non-action item until January of 2025, when a schedule will be adopted in accordance with the requirements of the Colorado Sunshine Act of 1972, as amended.)

The Board members were provided with the 2025 Committee/Board/Commission Meeting Dates for review and consideration.

8. **ADJOURNMENT**

The Board of Review meeting adjourned at 11:05 a.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official
RNL/gml

Accommodations for the hearing impaired can be made upon request with a forty-eight (48) hour notice. Please call (719) 327-2989. Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge at: <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.