

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

LICENSING COMMITTEE MEETING MINUTES

October 10, 2024 – Thursday – 9:00 a.m.

MEMBERS PRESENT: Chair Steve Lepine, Building Contractor A, B or C
Trevit Smith, Building Contractor C
Maria Miller, Commercial Banker
Andrew Haggard, Citizen-at-Large
Scott Schuster, Architect

MEMBERS ABSENT: Vice Chair Toby Conquest, Mechanical Contractor A
Dave Rojewski, Building Contractor A

RBD STAFF: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Attorney
Jay Eenhuis, Regional Building Deputy Official – Plans
John Welton, Regional Building Deputy Official – Inspections
Luke Sanderson, Non-Compliance Supervisor
Gina LaCascia, Executive Administrative Assistant

PROCEEDINGS:

The Licensing Committee meeting was conducted in a hybrid forum, allowing Committee members, Department staff, and the public to attend in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Hearing Room on the upper level, or virtually through Microsoft Town Hall. Sufficient and timely access to the public to observe the meeting was made available at:

<https://www.pprbd.org/Information/Boards>.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**

Chair Steve Lepine called the Licensing Committee meeting to order at 9:00 a.m.

2. **CONSIDERATION OF THE SEPTEMBER 12, 2024 LICENSING COMMITTEE MEETING MINUTES**

A motion was made by Maria Miller to **APPROVE** the September 12, 2024 Licensing Committee Meeting Minutes as written; seconded by Andrew Haggard; the motion carried unanimously.

3. LICENSING VARIANCE(S) AND APPEALS

- a) Licensing Variance by Applicant, John J. Cox, with Lane Supply Inc., dba Lane Canopy Inc. Applicant has applied for a new license – not a renewal – with the Department and requests a variance to Section RBC201.6.1, Pikes Peak Regional Building Code, 2023 Edition (the "Code"), based on Section 111.2.3, Item 3, of the Code, to waive examination requirement where required by the Code.

John J. Cox appeared virtually and requested a variance to waive the requirement for examination for a Building Contractor B-1 license. He stated that he has at least 18 active licenses throughout other states. His main focus is building canopies along with structural steel and sheet metal work. Mr. Cox specifically referenced his building licenses in Florida, California, Louisiana, Tennessee, Georgia, Utah, and the Carolinas.

Chair Steve Lepine asked the applicant if he is a general contractor in the other states in which he holds licenses. Mr. Cox answered that he builds mostly for QuikTrip and Chick-fil-A and works as a structural steel subcontractor under a general contractor. Chair Lepine asked Mr. Cox, since he is applying for a B-1 license, if he had experience in building a complete structure under the requirements of such a license. Mr. Cox stated that the company does not do complete structures; his primary business is in the structural steel and sheet metal of the buildings. Chair Lepine asked RBD staff if there was another license category that would apply to this scope of work.

Mr. Sanderson stated that limitations can be placed on a license such as a no ground up limitation, but such a limitation would not allow Mr. Cox to erect the steel structure of a canopy. Mr. Cox stated he is looking for a limited B-1 license. Trevit Smith asked if there was a license that is limited to just canopy work under a B-1 license. Roger Lovell read Section RBC203.3.1 of the Code that applies to a Building Contractor B-1 license. He stated it is possible to place limitations on a license such as a limitation for gas canopies only. However, it would be difficult to monitor because it would require a manual review of the license by RBD staff each time a permit is issued as staff may not always have a good understanding of the project or the partial project, as constructed. Therefore, policing such a limitation on the license would not be practical for Department staff.

Virginia Koulchitzka, the Department's attorney, asked Mr. Cox since he was requesting a variance based on Section RBC201.6.1 (Examination), what were the extenuating circumstances present that may exclude him from taking the contractor's examination as required, especially since this would be a new license and not a renewal. Mr. Cox stated that most of his work is canopy and structural steel erection for buildings, and that is all he is looking to achieve within the Department's jurisdictions. Since he holds so many other licenses in different states, he does not want to take another test, although he will, if needed, but he would prefer to use the credentials he already has instead.

Chair Lepine asked the applicant if he was already working within RBD's jurisdiction as a subcontractor and Mr. Cox answered "no". Historically, he acts as a subcontractor, but because his company designs, fabricates, and installs the canopies, at times, he also contracts directly with the owner(s) of the project(s).

Andrew Haggard commented that he believes the variance request does not meet the extenuating circumstances of Section RBC201.6.1; Maria Miller agreed.

Mr. Lovell stated that the Pikes Peak Regional Building Code licenses building contractors; it does not license building subcontractors. The only appropriate license for the work being done would be a building contractor license. When a building contractor is licensed, the contractor is responsible for the entire project, not just a portion, and not just the structural steel. There are additional requirements for the licensee, such as supervision of the job along with other requirements. With regard to a Building Contractor D license, there are no specialty licenses that allow Mr. Cox to erect only the steel structure.

Mr. Cox asked if the company was working under a general contractor, as a subcontractor, would he need a building contractor's license. Mr. Lovell advised that when the work is performed under a licensed general contractor, the general contractor is responsible for the project and may hire non-licensed subcontractors. For example, if the general contractor obtains the permit for a gas canopy, the general contractor is responsible for the entire project from start to finish, including all subcontractors and their management, supervision, and oversight. Mr. Cox advised that, likely, he will plan to work as a subcontractor under the direction of a licensed general contractor within the jurisdictions of the Department.

A motion was made by Andrew Haggard to recommend to the Board of Review **DENIAL** of the licensing variance as requested; seconded by Trevit Smith; the motion carried unanimously.

Ms. Koulchitzka advised the applicant of his appeal rights pursuant to Section RBC101.7, wherein he has the right to appeal the Licensing Committee's recommendation. Such appeal must be filed with the Department, in writing, within thirty (30) calendar days from today's meeting date.

- b) Licensing Variance by Applicant, Todd Matlock, with Matlock Construction Services, Contractor Building E ID #xxx27. Applicant is considering renewing applicant's license past 180 days' time limitation and requests a variance, prior to license application submittal, to Section RBC201.6.1, Pikes Peak Regional Building Code, 2023 Edition (the "Code"), based on Section 111.2.3, Item 3, of the Code, to waive examination requirement where required by the Code.

Todd Matlock appeared in person requesting that the requirement to re-test be waived and allow him to renew his Building Contractor E license. He has been licensed for approximately twenty years and did not receive a renewal notice via regular mail. He overlooked the electronic renewal notice regarding his license past the allowed 180 days. He has updated all insurance requirements with the Department and requests not to have re-test prior to renewal.

Mr. Sanderson stated that Matlock Construction Services has been in business since on or around May 30, 1996 with two licensees; Todd Matlock with a Building Contractor E license that expired on March 31, 2023, and Klayton Matlock, also with a Building Contractor E license that expired on June 30, 2023. The company has a total of 18 permits, 17 have been finalized and one has been voided.

Ms. Koulchitzka summarized the requirements of Section RBC201.6.1 (Examination). She also referred to Section RBC201.10.4 (Renewal with Fees), addressing the requirements including but not limited to re-examination, payment of fees, and reapplication after more than 180 days.

After further discussion, a motion was made by Maria Miller to recommend to the Board of Review **APPROVAL** of the licensing variance as requested; seconded by Trevit Smith; the motion carried unanimously.

Ms. Koulchitzka stated that the Board of Review will review the recommendation made by the Licensing Committee on October 16, 2024. Further, the recommendation for approval is specific to waiving the examination requirement only, all other requirements of the Code for license renewal must be met, including, but not limited to, insurance obligations.

- c) Appeal filed by Jerome D. Fisher on September 5, 2024. An appeal of administrative fine(s) issued by the Building Official on August 8, 2024, pursuant to Section RBC103.12 of the Pikes Peak Regional Building Code for work performed at 4315 Valencia Circle, Colorado Springs, Colorado, prior to obtaining permit(s).

Jerome D. Fisher appeared in person and was sworn in, stating that he is appealing the administrative fine(s) as assessed by the Building Official on August 8, 2024. He asked the Committee to consider reducing the fine(s) stating that he does take accountability for the errors he made while performing work at 4315 Valencia Circle, Colorado Springs. He is a new contractor, not an employee and would like the Committee to look at the situation and understand that he is trying to start a business.

Ms. Koulchitzka advised the Committee that the administrative fines of \$2,000 were assessed by the Building Official, following the August 8, 2024, complaint hearing, for residential construction consulting and construction work on the property without a building contractor license, electrical registration (which required licensing through the State of Colorado), and required permit(s). Ms. Koulchitzka advised the Committee of Sections RBC206.1 Colorado License Required, RBC201.11.3 Punishable Acts, and RBC103.12, Authority to Impose a Fine of the Code.

Trevit Smith asked the applicant what license he holds and what license he had when he performed the work. Mr. Fisher stated at the time he performed the work he was not licensed; he was in the process of applying for a license. Currently, he holds a limited Building Contractor C license. Luke Sanderson advised that Independent American Manufacturing, LLC, Jerome D. Fisher, holds an active Building Contractor C license, limited to no ground up.

Andrew Haggard stated that although electrical work is a life safety issue, he would consider reducing the administrative fine(s) to \$1,000. A motion was made by Scott Schuster to recommend to the Board of Review reducing the administrative fine(s) from \$2,000 to \$1,000; seconded by Andrew Haggard; the motion carried unanimously.

Ms. Koulchitzka advised the applicant of his appeal rights pursuant to Section RBC101.7, wherein he has the right to appeal the Licensing Committee's recommendation. Such appeal must be filed with the Department, in writing, within thirty (30) calendar days from this meeting date. Mr. Fisher stated he was satisfied with the decision by the Committee.

4. CONTRACTOR COMPLAINT(S)

Conduct of Hearing:

Rules. Hearings need not be conducted according to the technical rules relating to evidence and witnesses.

Oral Evidence. Oral evidence shall be taken only on oath or affirmation.

Hearsay Evidence. Hearsay evidence may be used for the purpose of supplementing or explaining any direct evidence, but shall not be sufficient in itself to support a finding unless it would be admissible over objection in civil actions in courts of competent jurisdiction in this State.

Admissibility of Evidence. Any relevant evidence shall be admitted if it is the type of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of any common law or statutory rule that might make improper the admission of any evidence over objection in civil actions in courts of competent jurisdiction in this State.

Exclusion of Evidence. Irrelevant and unduly repetitious evidence shall be excluded.

Rights of Parties. Each party shall have these rights among others:

1. To call and examine witnesses on any matter relevant to the issues of the hearing;
2. To introduce documentary and physical evidence;

3. To cross-examine opposing witnesses on any matter relevant to the issues of the hearing;
 4. To impeach any witness regardless of which party first called to testify;
 5. To rebut the evidence against the party;
 6. To represent the party or to be represented by anyone of the party's choice who is lawfully permitted to do so.
- a) A complaint has been brought against Dustin Hood, Examinee for Air Pros One Source LLC, dba One Source Home Services, by Sheila Rae Plagman, as the Personal Representative of the Estate of Orla Ray Cunningham, for performing work at 7560 Sunbeam Way, Colorado Springs, Colorado prior to obtaining required permit(s) in violation of Section RBC105.1 and RBC201.11.3, Nos. 1, 5 and 6, Pikes Peak Regional Building Code, 2023 Edition. The work as performed, required permit(s) and resulting inspection(s) by the Department.

As continued from the September 12, 2024 Licensing Committee meeting in order for the Department to receive certain required administrative documents.

Maria Miller recused herself from hearing this complaint due to a continued business relationship with Air Pros One Source, LLC, dba One Source Home Services.

Sheila Rae Plagman appeared in person and was sworn in. Dustin Hood appeared in person and was sworn in. Terry Witmer, permitting manager for Air Pros One Source, LLC, also appeared in person and was sworn in.

Ms. Plagman stated that her father, who recently passed away, hired Air Pros One Source, LLC, dba One Source Home Services, to repair a leak inside a bathroom of his residence. Upon inspection by Air Pros One Source, LLC, the piping was found to be polyurethane. The contractor recommended that the entire home be re-piped with proper piping to avoid future leaks. The home was re-piped, however, the complaining party found that the contractor did not obtain a permit for the work. Ms. Plagman said when her father's estate went into probate, she found that the work was not completed in accordance with the proposal. Since Ms. Plagman has sold the property, she no longer has the authority to allow the contractor onto the property to complete the work, notwithstanding her authority to pursue the complaint.

Luke Sanderson stated that there was a permit obtained for the property located at 7560 Sunbeam Way, Colorado Springs, by Air Pros One Source, LLC for a whole-house re-pipe on August 27, 2024. The permit is in an open status with one inspection attempted by RBD staff on September 4, 2024.

Dustin Hood stated that he is a third-generation master plumber and was a second-generation senior state plumbing inspector. As a company, many permits are obtained throughout the year and unfortunately, this one slipped through the cracks. His first knowledge of not having a permit for this project was when he received the summons dated August 20, 2024, to appear before the Licensing Committee.

Mr. Sanderson confirmed that Air Pros One Source, LLC, holds a Plumbing Contractor A registration, an Electrical Contractor A registration, and a Mechanical Contractor A license with the Department. The company has been in business since on or around April 8, 2019; and has a total of 7,277 permits; 18 permits are in an "A" status; 6,864 permits have been finalized; 86 permits are open; two permits are pending; and 307 permits have been voided. Currently, the company does not have any incident reports or letters of reprimand of record with the Department.

Chair Lepine asked Mr. Hood if it is acceptable to connect PEX to polyurethane. Mr. Hood stated that his practice is to not connect PEX to polyurethane. He said anytime there is polyurethane piping, he always recommends to the property owner a whole-house re-pipe; otherwise, the property owner may continue to have leakage problems. Mr. Hood said his company is guilty for not obtaining a permit, but it was not intentional.

At the request of the Committee, Ms. Koulchitzka provided a summary of Sections RBC201.11.1, (Incident Report) and RBC201.11.2, (Letter of Reprimand).

Terry Witmer, permitting manager for Air Pros One Source, LLC, stated that when he saw the Notice to Appear dated August 20, 2024, he immediately obtained the permit for the work. Mr. Hood followed up by saying if the company had found out that a permit was not obtained, even if RBD was not involved, they still would have immediately obtained a permit.

With the recusal of Maria Miller, a quorum was maintained, and a motion was made by Andrew Haggard to place a one-year incident report in the examinee and contractor's file(s) for not obtaining a permit before starting work; seconded by Scott Schuster; the motion carried unanimously.

Ms. Koulchitzka advised the parties of their appeal rights pursuant to Section RBC101.7, wherein all parties have the right to appeal the Licensing Committee's decision, which is not subject to approval by the Board of Review. In addition, pursuant to Section RBC103.12, Authority to Impose a Fine, the Building Official has the authority to impose administrative fine(s) for any work completed in violation of the Code. The Building Official reserves this right, and if an administrative fine is imposed, the contractor will be notified via the Department's contractor portal.

- b) A complaint has been brought against Grant Schneider, Examinee for Priority Drain and Sewer, LLC, dba Priority Plumbing and Heating, by Sheila Rae Plagman, as the Personal Representative of the Estate of Orla Ray Cunningham, for performing work at 7560 Sunbeam Way, Colorado Springs, Colorado prior to obtaining required permit(s) in violation of Section RBC105.1 and RBC201.11.3, Nos. 1, 5 and 6, Pikes Peak Regional Building Code, 2023 Edition. The work as performed, required permit(s) and resulting inspection(s) by the Department.

As continued from the September 12, 2024 Licensing Committee meeting at the request of Sean Farris, Priority Drain and Sewer, LLC, dba Priority Plumbing and Heating.

Maria Miller rejoined the Licensing Committee, and a quorum was maintained.

Sheila Rae Plagman appeared in person and was sworn in. No appearance was made by Grant Schneider, Examinee, for Priority Drain and Sewer, LLC, dba Priority Plumbing and Heating. Ms. Koulchitzka advised the Committee that the original summons to the examinee and company has been delivered with confirmation via certified mail, return receipt, to both the examinee, Grant Schneider, and the company, as well as the registered agent for the company. Therefore, in accordance with statutory requirements, this is sufficient service for purposes of the Committee's consideration of the complaint as presented. The Committee may hear the complaint or continue it. After further discussion, Andrew Haggard stated that since this complaint has been continued once, on September 12, 2024, he would like to hear the complaint; Scott Schuster and the rest of the Committee members agreed.

Ms. Plagman stated that her father hired Priority Drain and Sewer, LLC on October 26, 2023, to investigate a sewer backup. The contractor was unable to remove a clog and recommended replacement of the main sanitary sewer line from inside the home to a connection at the street. During the sale of the home, Ms. Plagman discovered that the contractor did not obtain a permit. Also, the work, as contracted, has not been completed.

Luke Sanderson confirmed that there are no permits obtained by Priority Drain and Sewer, LLC, for the property located at 7560 Sunbeam Way, Colorado Springs. Priority Drain and Sewer, LLC, dba Priority Plumbing and Heating, has been in business since on or around March 6, 2020, and holds an active Electrical Contractor A registration; a Plumbing Contractor A registration, which expired as of September 20, 2024; and an active Mechanical Contractor A license; total permits obtained to date is 211, 132 permits are finalized, 34 permits are in "A" status, 17 permits are open, 3 permits are pending, and 25 permits have been voided. Currently, the company does not have any incident reports or letters of reprimand of record with the Department.

A motion was made by Scott Schuster to place a two-year incident report in the file(s) of the contractor and the examinee for not obtaining a permit before starting work; Andrew Haggard seconded the motion; the motion carried unanimously.

Ms. Koulchitzka advised that the contractor and examinee will receive a letter advising of the Committee's decision and their appeal rights pursuant to Section RBC101.7 of the Code since no appearance was made by the examinee. The parties have the right to appeal the Licensing Committee's decision.

In addition, pursuant to Section RBC103.12, Authority to Impose a Fine, the Building Official has the authority to impose administrative fine(s) for any work completed in violation of the Code. The Building Official reserves this right, and if an administrative fine is imposed, the contractor will be advised via the Department's contractor portal.

5. **CONSENT LICENSE REQUESTS**

Consent license requests will be acted upon as a whole unless a specific item is called for discussion by a Committee member or a citizen wishing to address the Committee.

BUILDING CONTRACTOR A-1 (COMMERCIAL)

Aloha Built LLC - Keith Owens

(Examinee Changes Company)

Calcon Constructors, Inc. - Joseph Gallion

(Renewal)

Rycon Construction, Inc. dba Dom-Lor Construction, Inc. - Paul Thomann

(Renewal)

El Paso County, Colorado - Jill Travis

(Additional License)

Greystar Development and Construction, LP - Corey Breider

(Company Changes Examinee)

J.E. Dunn Construction Company dba Aptitude: Intelligent Integration, Blue Hat

Crane & Equipment Rental fka J.E. Dunn Construction

Company - Matthew Bilstein

(Company Name or dba Change and Company Changes Examinee)

Paragon Construction Company LLC dba Paragon Construction LLC

fka Paragon Construction LLC - Edwin Bonjour

(Company Name or dba Change and Renewal with Limitation of One Permit at a Time)

BUILDING CONTRACTOR A-2 (COMMERCIAL)

Crosslands Construction Co. - Jeff Durbon

(Renewal Subject to an Administrative Lock until all 'A' Status Permits, if any, are Resolved)

BUILDING CONTRACTOR B-1 (LIMITED COMMERCIAL)

Adamo Construction, Inc. - Alex Leutwyler

BGLP Contracting Corp - John Raptis

(Reinstatement and Examinee Changes Company)

BUILDING CONTRACTOR B-2 (LIMITED COMMERCIAL)

Real Estate Construction Group, Inc. - Audrey Rauschkolb
Solid Form LLC - Andrew Knopp

BUILDING CONTRACTOR C (HOMEBUILDER)

AAM Development LLC - Jorge Cruz Quintana
D&B Solutions, LLC dba Spectrum Exteriors - Kenneth Wetzel
(Examinee Changes Company)
Fuller Restoration LLC - Anthony Pena
(Examinee Changes Company)
Glacial Restoration and Weatherization LLC - Tony Beevers
(Renewal)
Payneless Roofing & Construction LLC dba PRC - Eric Payne
(Limitation of No Ground Up, License Upgrade and Additional License)
Smith and Nelson Contracting LLC - Cody Nelson
The Werks HQ Ltd - Douglas Johnson
Total Estate Solutions, Inc. - Richard Green

BUILDING CONTRACTOR D-1 (POOLS/SPAS)

Whiteco Pool Solutions, LLC - Jason Gilliana
(Examinee Changes Company)

BUILDING CONTRACTOR D-1 (ROOFING)

Constructco, LLC dba Storm Guard of South Metro Denver - Lorin Jackman
(Renewal)
Griffin Strategies, Inc. dba Bumble Roofing of Colorado Springs - Sami Itani
JMD Roofing and Construction LLC - John Dunn
(Renewal)
Masterclass Roofing and Construction LLC - Nathan Simons
Phoenix Catastrophe Services, LLC fka Phoenix Restoration of South
Florida LLC - Chad Cress
(Company Name or dba Change)
Rowcal Construction & Maintenance Co LLC dba Holladay Grace fka
Rowcal Construction & Maintenance Co LLC - Tanner Agan
(Examinee Changes Company, Company Name or dba Change, and
Additional License)
SRR Industries LLC dba Stevens Roofing and Restoration - Thomas Stevens
Truman Construction dba Truman Roofing - Andrew Rickert

BUILDING CONTRACTOR D-1 (STUCCO)

DG Stucco LLC - Daniel Guillen
(Renewal Subject to an Administrative Lock until all 'A' Status Permits,
if any, are Resolved)

Herebic Homes Inc - Adrian Rivera
(Renewal, Examinee Changes Company, and Additional License)
Jose Sandoval Stucco LLC - Jose Sandoval-Arreola
(Renewal Subject to an Administrative Lock until all 'A' Status Permits,
if any are Resolved)
M-G Painting LLC - Rosario Gonzalez Ortega

BUILDING CONTRACTOR D-2A (WRECKING)

E.T. Technologies, Inc. - Jeffrey Roehrig
(Company Changes Examinee)

BUILDING CONTRACTOR D-3B (LIMITED WRECKING)

Cowgirl Demolition and Excavating LLC - Jessica Logue

BUILDING CONTRACTOR E (MAINTENANCE & REMODELING)

Jeffries and Sons Construction - Conner Hall
Handyman's Toolbelt Ltd. dba HMTOOLBELT Ltd. - Jonathan Vanderbilt
(Limitation of 2 Open Permits)
Living Stone Remodels LLC - Michael Klomp

MECHANICAL CONTRACTOR A (COMMERCIAL)

Campion Mechanical Contractors LLC - David Goggin
Mai Mechanical LLC - James Hughes
(Additional Licensee)
MEP-1 Consulting - Brian Clark
(Additional License and Examinee Changes Company)
Parker Services, LLC - Russell Parker
(Renewal)
Schneider Mechanical Systems, Inc. - Jesse Schneider
Volt Mechanical L.L.C. - Kevin Schrock
(Examinee Changes Company)

MECHANICAL CONTRACTOR B (RESIDENTIAL)

Global Heating and Air Conditioning, LLC - Edgar Quezada
MP Services, Ltd - Michael Padilla
Sun Plumbing & Heating, LLC - Anthony Pasquale (Renewal)
Uncle Johnny's Heating and Air Inc - John Lennon

MECHANICAL CONTRACTOR C-1 (GAS PIPING)

FRPHI Commercial Contracting, Inc. fka Flow Right Plumbing Heating
& Irrigation, Inc. - Lance Harvey
(Company Name or dba Change)

MECHANICAL CONTRACTOR C-2 (COMMERCIAL REFRIGERATION)

The Arcticom Group Refrigeration, LLC dba Victory Construction &
Refrigeration - Marcel Correa (Additional License)

HEATING MECHANIC IV (HVAC SERVICE TECH)

Anthony Dye
Cobey Hartman
Dana Miller (Renewal)
Jesse Brown (Renewal)
John Steckman
Joseph Caldwell
Joshua Milenski (Renewal)
Julian Haenig

A motion was made by Andrew Haggard to recommend to the Board of Review **APPROVAL** of the Consent License Requests; seconded by Trevit Smith; the motion carried unanimously.

6. **ITEMS CALLED OFF THE CONSENT CALENDAR**

There were no items called off the Consent Calendar.

7. **LICENSE REQUESTS CONSIDERED INDIVIDUALLY**

There were no License Requests appearing individually.

8. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

9. **NEW BUSINESS**

- a) 2025 Committee/Board/Commission Meeting Dates (Non-action item until January of 2025, when a schedule will be adopted in accordance with the requirements of the Colorado Sunshine Act of 1972, as amended.)

The Committee members were provided with the 2025 Committee/Board/Commission Meeting Dates for review and consideration.

10. **ADJOURNMENT**

The Licensing Committee meeting adjourned at 10:50 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger N. Lovell".

Roger N. Lovell, Regional Building Official

RNL/gml

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hour notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.