

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

April 19, 2017

12:30 p.m.

MEMBERS PRESENT: Mr. Robert Todd, Manitou Springs
Mr. Edward Pine, Building A, B or C Contractor
Mr. Tom McDonald, Building A or B Contractor
Mr. Darin Tiffany, Engineer
Mr. Vince Colarelli, Citizen-at-Large
Mr. Jim Nakai, Architect
Mr. Dennis Murphy, Monument
Mr. Richard Applegate, Fountain
Mr. David Wilson, Palmer Lake
Mr. Chris Quinn, Green Mountain Falls

MEMBERS ABSENT:

OTHERS PRESENT: Mr. Roger Lovell, Regional Building Official
Mr. Todd Welch, Regional Building Counsel
Mr. Jay Eenhuis, Chief Plans Examiner
Mr. John Welton, Chief Building Inspector
Ms. Mindy Stuemke, Front Counter Supervisor
Ms. Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Robert Todd called the meeting to order at 12:32 p.m.

Chairman Todd welcomed new Committee members, Vince Colarelli and Jim Nakai.

1. CONSIDERATION OF THE MARCH 15, 2017 MINUTES

A motion was made by Dennis Murphy to **APPROVE** the March 15, 2017 Advisory Board Minutes as written, seconded by Edward Pine; the motion carried unanimously.

2. BUILDING OFFICIAL REPORTS

a) Financial Statement

Roger Lovell presented the financial statement for the month of March 2017. He said the current operating balance is \$9,425,839, with a budget of \$13,507,129. He said the cash balance is 69.78 as a percent of budget. Mr. Lovell said the current month revenue was \$1,413,014, and the year-to-date revenue was \$4,229,439. He said the expenditures were \$1,568,192, which resulted in a loss of \$155,178, for the month of March; and expenditures year-to-date were \$3,760,649, which resulted in a gain of \$468,790 for the

year. Mr. Lovell said the Special Account Revenues for the month of March were \$21,671; and \$67,111 year-to-date. He stated RBD has implemented the fee reduction for valuation based permits. He stated RBD paid the annual lease payment of \$577,944 for this building, which attributed to the loss for the month of March.

b) Building Report

Mindy Stuemke presented the Building Report for the month of March 2017. She said there were 361 single-family houses permitted in March, which is an increase of 2.70 percent over this same time last year; and 10 commercial building permits, which is 77.78 percent less than the previous year. She said the total valuation of permits issued in March was \$9,616,262, which is 47.19 percent less than this same time last year; and the total valuation of permits issued to date in 2017 is \$651,238,263, which is an increase of 23.29 percent over this same time last year. Ms. Stuemke said there was one permit in March with a valuation over \$3 million. She said the Front Counter is averaging 525 phone calls per day; and Licensing is averaging 75 phone calls per day. She said the staff at the Front Counter is averaging 120 people per day; and Licensing is averaging 30 people per day. Ms. Stuemke said there have been 217 single family home permits to date in March.

c) Plan Report

Jay Eenhuis presented the Plan Report for the month of March 2017. He said there were 415 single family plans, which is an increase of 21 percent compared to March 2016; 36 new commercial plans, which is an increase of zero percent; and a total of 850 plans, which is an increase of 11 percent compared to March 2016. He stated there were 80 Commercial Plans submitted electronically in March 2017, or 105 percent increase compared to March 2016; 96 Residential Plans submitted electronically, which is a decrease of 14 percent; and 159 Site Plans submitted electronically, or 18 percent less than March 2016, for a total of 335 E-Plans in March 2017, a 2 percent decrease from March 2016. Year to date, approximately 42% of all plans submitted have been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 943 Solo Reviews in March, and 2534 Walk-through reviews, for a total of 3477 logged reviews for March 2017, and 8584 total reviews year-to-date, which is an increase of 12 percent from the previous year.

d) Inspection Report

John Welton presented the Inspection Report for the month of March 2017. He said the inspectors in all departments did a total of 25,722 inspections in March, with a total of 47 inspectors. He said each inspector averaged 23.2 inspections per day, and the average time per inspection was 15.2 minutes.

Mr. Welton stated there were 172 Stop Work Orders issued last month; and 68 of those Stop Work Orders have been resolved.

3. UNFINISHED BUSINESS

There was no Unfinished Business to discuss.

4. NEW BUSINESS

a) Review of Proposed Code Changes

Roger Lovell gave a presentation to show the Committee members how to navigate RBD's website to find information on the proposed 2015 Code changes, and suggested that the Committee members take this information back to their jurisdictions for their comments. He stated presently, RBD staff is concentrating on the technical aspects of the Code. He stated the Committee has the option to discuss certain aspects of the Code if they would like further detail, and request that it be made a future agenda item.

b) Future Agenda Items.

- CONO Presentation by Dave Munger;
- Contact Bob Todd for future agenda items.

The meeting adjourned at 1:11 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg