

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **ADVISORY BOARD MINUTES**

November 15, 2017

12:30 p.m.

**MEMBERS PRESENT:** Mr. Tom McDonald, Building A or B Contractor  
Mr. Vince Colarelli, Citizen-at-Large  
Mr. Darin Tiffany, Engineer  
Mr. Jim Nakai, Architect  
Mr. David Wilson, Palmer Lake  
Mr. Chris Quinn, Green Mountain Falls  
Mr. Dennis Murphy, Monument

**MEMBERS ABSENT:** Mr. Robert Todd, Manitou Springs  
Mr. Edward Pine, Building A, B or C Contractor  
Mr. Richard Applegate, Fountain

**OTHERS PRESENT:** Mr. Roger Lovell, Regional Building Official  
Mr. Todd Welch, Regional Building Counsel  
Mr. Jay Eenhuis, Chief Plans Examiner  
Mr. John Welton, Chief Building Inspector  
Ms. Mindy Stuemke, Front Counter Supervisor  
Mr. Ryan Johanson, Director of Finance  
Ms. Linda Gardner, Executive Administrative Assistant

### **PROCEEDINGS:**

Acting Chairman Tom McDonald called the meeting to order at 12:33 p.m.

#### **1. NEW BUSINESS**

- a) Adoption of the 2017 Pikes Peak Regional Building Code

Roger Lovell appeared and stated the Board of Review recommended adoption of the 2017 Pikes Peak Regional Building Code, based on the compromise agreement between the HBA and the Green Cities Coalition.

A motion was made by Chris Quinn to recommend to the Building Commission **ADOPTION** of the 2017 Pikes Peak Regional Building Code, seconded by Vince Colarelli; the motion carried unanimously.

#### **2. CONSIDERATION OF THE OCTOBER 18, 2017 MINUTES**

A motion was made by Vince Colarelli to **APPROVE** the October 18, 2017 Advisory Board Minutes as written, seconded by Dennis Murphy; the motion carried unanimously.

### 3. BUILDING OFFICIAL REPORTS

#### a) Financial Statement

Ryan Johanson presented the financial statement for the month of October 2017. He said the current operating balance is \$10,302,062, with a budget of \$15,881,429. He said the cash balance is 64.87 as a percent of budget. Mr. Johanson said the current month revenue was \$1,235,461, and the year-to-date revenue was \$14,865,255. He said the expenditures were \$1,150,350, which resulted in a gain of \$85,111, for the month of October; and expenditures year-to-date were \$11,898,025, which resulted in a gain of \$2,967,230 for the year. He stated RBD gave discounts in the amount of \$143,820 in October for the Valuation Based Permit Fee Program, implemented on April 1<sup>st</sup>, and \$1,065,045 year-to-date for this program. Mr. Johanson stated the Licensing Rewards Program has been very successful, and RBD gave discounts for license renewals in the amount of \$25,300 in October, and \$212,850 year-to-date.

#### b) Building Report

Mindy Stuemke presented the Building Report for the month of October 2017. She said there were 285 single-family houses permitted in October, which is 26.67 percent more than this time last year; and 26 commercial building permits, which is 18.18 percent more than the previous year. She said the total valuation of permits issued in October was \$239,102,747, which is 36.69 percent less than this same time last year; and the total valuation of permits issued to date in 2017 is \$2,595,766,254, which is an increase of 4.60 percent over this same time last year. Ms. Stuemke said there were four permits in October with a valuation over \$3 million. She said there have been 148 single family home permits to date in November. She said the Front Counter staff is seeing 120 walk through customers per day, and the Licensing staff is seeing 30 customers per day. Ms. Stuemke said the phone volume is averaging approximately 420 calls per day.

#### c) Plan Report

Jay Eenhuis presented the Plan Report for the month of October 2017. He said there were 303 single family plans, which is an increase of 38 percent compared to October 2016; 47 new commercial plans, which is an increase of 124 percent; and a total of 822 plans, which is an increase of 41 percent compared to October 2016. He stated there were 131 Commercial Plans submitted electronically in October 2017, or a 93 percent increase compared to October 2016; and 150 Residential Plans submitted electronically, which is an increase of 121 percent; for a total of 480 E-Plans in October 2017, a 118 percent increase from October 2016. Year to date, approximately 43 percent of all plans submitted have been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 986 Solo Reviews in October, and 2,369 Walk-through reviews, for a total of 3,355 logged reviews for October 2017, and 31,260 total reviews year-to-date, which is an increase of 10 percent from the previous year.

d) Inspection Report

John Welton presented the Inspection Report for the month of October 2017. He said the inspectors in all departments did a total of 26,220 inspections in October, with a total of 51 inspectors. He said each inspector averaged 23.7 inspections per day, and the average time per inspection was 14.8 minutes. He stated the roofing staff performed 4,011 roof inspections in October, which brings RBD down to approximately 3,200 roof inspections left to be done from the 2016 hail storm. Mr. Welton stated RBD has issued approximately 48,000 roof permits in the past year and one-half, so we have made substantial progress on the roof inspections.

4. **UNFINISHED BUSINESS**

There was no Unfinished Business to discuss.

The meeting adjourned at 12:52 p.m.

Respectfully submitted,

Roger N. Lovell  
Regional Building Official

RNL/llg