

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **ADVISORY BOARD MINUTES**

January 17, 2018

12:30 p.m.

**MEMBERS PRESENT:** Mr. Robert Todd, Manitou Springs  
Mr. Tom McDonald, Building A or B Contractor  
Mr. Vince Colarelli, Citizen-at-Large  
Mr. Jim Nakai, Architect  
Mr. Darin Tiffany, Engineer  
Mr. Chris Quinn, Green Mountain Falls  
Mr. Dennis Murphy, Monument  
Mr. Richard Applegate, Fountain

**MEMBERS ABSENT:** Mr. Edward Pine, Building A, B or C Contractor  
Mr. David Wilson, Palmer Lake

**OTHERS PRESENT:** Mr. Roger Lovell, Regional Building Official  
Mr. Jay Eenhuis, Deputy Building Official - Plans  
Mr. John Welton, Deputy Building Official - Inspections  
Ms. Mindy Stuemke, Front Counter Supervisor  
Mr. Ryan Johanson, Director of Finance  
Ms. Linda Gardner, Executive Administrative Assistant

### **PROCEEDINGS:**

Chairman Robert Todd called the meeting to order at 12:31 p.m.

#### **1. UNFINISHED BUSINESS**

##### **a) Colorado Springs Chamber and EDC Presentation**

Patrice Lehermeier, Vice President of Communications with the Colorado Springs Chamber and EDC, appeared and thanked RBD for its ongoing support of the Chamber and the EDC. She stated this year they are focused on promoting a positive global image for the region; assisting local businesses with expansion, retention and attraction; attracting more primary employers and growing high-quality jobs; and continuing activity in the legislative arena.

Ms. Lehermeier stated the second largest City in Colorado, Colorado Springs, is starting to have a greater voice at the Denver capitol, and people are reaching out to the Chamber and EDC to see where they are headed with their State policy.

Ms. Lehermeier stated their focus this year will be on transportation. She stated the community is frustrated with Interstate 25; they are in favor of a third lane, and not in favor of a toll road at this time, which would be a further burden on taxes.

Ms. Lehermeier stated they are using a local marketing firm, as well as an international marketing firm to promote this area through website visits, paid media, and social media; and more and more companies are starting to take notice of Colorado Springs, as they market that business component. She stated [ChooseColorado.com](http://ChooseColorado.com) gives future employees a place to go for information about our community. She stated they are also focusing on retention and expansion; approximately 85% to 90% of high quality job growth comes from existing businesses, and they want to invest in that job market.

## **ELECTION OF OFFICERS**

A motion was made by Tom McDonald to elect Darin Tiffany as the 2018 Chairman of the Advisory Board, seconded by Jim Nakai; the motion carried unanimously.

A motion was made by Jim Nakai to elect Richard Applegate as the 2018 Vice Chairman of the Advisory Board, seconded by Dennis Murphy; the motion carried unanimously.

## **2. CONSIDERATION OF THE NOVEMBER 15, 2017 MINUTES**

A motion was made by Tom McDonald to **APPROVE** the November 15, 2017 Advisory Board Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

## **3. PUBLIC COMMENTS**

There were no Public Comments.

## **4. BUILDING OFFICIAL REPORTS**

### **a) Financial Statement**

Ryan Johanson presented the financial statement for the month of December 2017. He said the current operating balance is \$9,606,948. He said the cash balance is 60.492 as a percent of budget. Mr. Johanson said the current month revenue was \$1,004,501, and the year-to-date revenue was \$16,956,202. He said the expenditures were \$1,347,925, which resulted in a loss of \$343,424, for the month of December; and expenditures year-to-date were \$14,818,233, which resulted in a gain of \$2,137,969 for the year. He stated RBD gave Permit Fee Discounts in the amount of \$116,806 in December for the Valuation Based Permit Fee Program, implemented on April 1<sup>st</sup>, and \$1,320,146 year-to-date for this program. Mr. Johanson stated the Licensing Rewards Program has been very successful, and RBD gave discounts for license renewals in the amount of \$9,000

in December, and \$250,000 year-to-date. Roger Lovell stated the Permit Fee Discount Program is not in the 2018 Budget, and will not extend into 2018. Mr. Johanson stated RBD will be continuing the Licensing Reward Program into 2018. He stated we are down 4% from the prior year without the proceeds from the West Costilla Street property.

b) Building Report

Mindy Stuemke presented the Building Report for the month of December 2017. She said there were 295 single-family houses permitted in December, which is 24.47 percent more than this time last year; and 21 commercial building permits, which is 47.50 percent less than the previous year. She said the total valuation of permits issued in December was \$247,831,897, which is 9.78 percent less than this same time last year; and the total valuation of permits issued to date in 2017 is \$3,107,754,131, which is an increase of 6.70 percent over this same time last year. Ms. Stuemke said there were six permits in December with a valuation over \$3 million. She said there have been 143 single family home permits to date in January. She said the Front Counter staff is seeing 120 walk through customers per day. Ms. Stuemke said the phone volume is averaging approximately 400 calls per day.

c) Plan Report

Jay Eenhuis presented the Plan Report for year to date 2017. He said there were 3,798 single family plans, which is an increase of 9 percent compared to 2016; 354 new commercial plans, which is an increase of 9 percent; and a total of 8,728 plans, which is an increase of 13 percent compared to 2016. He stated there were 826 Commercial Plans submitted electronically in 2017, or a 39 percent increase compared to 2016; and 989 Residential Plans submitted electronically, which is an increase of 13 percent; for a total of 3,730 E-Plans in 2017, a 20 percent increase from 2016. Year to date, approximately 43 percent of all plans submitted have been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 9,948 Solo Reviews in 2017, and 27,137 Walk-through reviews, for a total of 37,085 logged reviews year-to-date 2017, which is an increase of 11 percent from the previous year.

d) Inspection Report

John Welton presented the Inspection Report for year to date 2017. He said the inspectors in all departments did a total of 284,509 field inspections in 2017, with a total number of inspection entries of 335,000. He said each inspector averaged 24 inspections per day. Mr. Welton stated RBD issued approximately 47,034 roof permits last year associated to the 2016 hail storm; and currently, there are approximately 1,400 roof inspections left to be done from that hail storm.

**5. UNFINISHED BUSINESS**

b) Sunshine Act Requirement

Pursuant to the Colorado Sunshine Act, I, Thomas McDonald, move that the Advisory Board meeting be held on the third Wednesday of each month at 12:30 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Advisory Board Meeting Agendas and Minutes for each meeting will be posted on the website of the Pikes Peak Regional Building Department at [www.pprbd.org](http://www.pprbd.org), and the meeting Agendas and Minutes will be maintained by the Executive Administrative Assistant, in the records of the Pikes Peak Regional Building Department, seconded by Dennis Murphy; the motion carried unanimously.

**6. NEW BUSINESS**

There was no New Business to discuss.

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Roger N. Lovell  
Regional Building Official

RNL/llg