

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

REGIONAL BUILDING COMMISSION MINUTES

January 24, 2018

3:00 p.m.

MEMBERS PRESENT: Chairman Tyler Stevens, Green Mountain Falls Trustee
Mark Waller, El Paso County Commissioner
Tom Strand, Colorado Springs City Council

MEMBERS ABSENT:

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official - Plans
John Welton, Deputy Building Official – Inspections
Ryan Johanson, Director of Finance
Mindy Stuemke, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Tyler Stevens called the meeting to order at 3:00 p.m.

1. UNFINISHED BUSINESS

a) Colorado Springs Chamber and EDC Presentation

Dirk Draper, Colorado Springs Chamber and EDC, appeared and stated this year they are focused on promoting a positive global image for the region; assisting local businesses with expansion, retention and attraction; attracting more primary employers and growing high-quality jobs; and continuing activity in the legislative arena.

Mr. Draper stated their strategic plan starts with enhancing the product, i.e. the business climate, and they do this by working with community partners to drive this region's economy through funding and through working side by side on initiatives. He stated the second step is to tell the story through marketing, communications work, their website, and talent attraction initiatives. He stated the final step is to execute effectively, through staffing and funding priorities. Mr. Draper stated their main focus is to create new jobs in this region.

He stated the priorities for 2018 are transportation, sustainable funding for economic development initiatives, including incentives, and state funding for attracting business to this area.

Mr. Draper stated they are using a local marketing firm, as well as an international marketing firm to promote this area through website visits, paid media, and social media; and more and more companies are starting to take notice of Colorado Springs, as they market that business component. He stated ChooseColorado.com gives future employees a place to go for information about our community. He stated they are also focusing on retention and expansion; approximately 85% to 90% of high quality job growth comes from existing businesses, and they want to invest in that job market.

2. ELECTION OF OFFICERS

A motion was made by Mark Waller to re-elect Tyler Stevens as the 2018 Chairman of the Building Commission, seconded by Tom Strand; the motion carried unanimously.

A motion was made by Mark Waller to elect Tom Strand as the 2018 Vice Chairman of the Building Commission, seconded by Tom Strand; the motion carried unanimously.

3. CONSIDERATION OF NOVEMBER 16, 2017 MINUTES

A motion was made by Mark Waller to **APPROVE** the November 16, 2017 Building Commission Minutes as written, seconded by Tom Strand; the motion carried unanimously.

4. PUBLIC COMMENT

There were no Public Comments.

5. ADVISORY BOARD REPORT

Jina Koulchitzka appeared and gave the Advisory Board Report.

6. BUILDING OFFICIAL REPORTS

a) Financial Statement

Ryan Johanson presented the financial statement for the month of December 2017. He said the current operating balance is \$9,606,948. He said the cash balance is 60.492 as a percent of budget. Mr. Johanson said the current month revenue was \$1,004,501, and the year-to-date revenue was \$16,956,202. He said the expenditures were \$1,347,925, which resulted in a loss of \$343,424, for the month of December; and expenditures year-to-date were \$14,818,233, which resulted in a gain of \$2,137,969 for the year. He stated RBD gave Permit Fee Discounts in the amount of \$116,806 in December for the Valuation Based Permit Fee Program, implemented on April 1st, and \$1,320,146 year-to-date for this program. Mr. Johanson stated the Licensing Rewards Program has been very successful,

and RBD gave discounts for license renewals in the amount of \$9,000 in December, and \$250,000 year-to-date. Roger Lovell stated the Permit Fee Discount Program is not in the 2018 Budget, and will not extend into 2018. Mr. Johanson stated RBD will be continuing the Licensing Reward Program into 2018. He stated RBD is down 4% from the prior year without the proceeds from the West Costilla Street property.

b) Building Report

Mindy Stuemke presented the Building Report for the month of December 2017. She said there were 295 single-family houses permitted in December, which is 24.47 percent more than this time last year; and 21 commercial building permits, which is 47.50 percent less than the previous year. She said the total valuation of permits issued in December was \$247,831,897, which is 9.78 percent less than this same time last year; and the total valuation of permits issued to date in 2017 is \$3,107,754,131, which is an increase of 6.70 percent over this same time last year. Ms. Stuemke said there were six permits in December with a valuation over \$3 million. She said there have been 220 single family home permits to date in January. She said the Front Counter staff is seeing 120 walk through customers per day. Ms. Stuemke said the phone volume is averaging approximately 400 calls per day.

c) Plan Review Report

Jay Eenhuis presented the Plan Report for year-to-date 2017. He said there were 3,798 single family plans, which is an increase of 9 percent compared to 2016; 354 new commercial plans, which is an increase of 9 percent; and a total of 8,728 plans, which is an increase of 13 percent compared to 2016. He stated there were 826 Commercial Plans submitted electronically in 2017, or a 39 percent increase compared to 2016; and 989 Residential Plans submitted electronically, which is an increase of 13 percent; for a total of 3,730 E-Plans in 2017, a 20 percent increase from 2016. Year to date, approximately 43 percent of all plans submitted have been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 9,948 Solo Reviews in 2017, and 27,137 Walk-through reviews, for a total of 37,085 logged reviews year-to-date 2017, which is an increase of 11 percent from the previous year.

d) Inspection Report

John Welton presented the Inspection Report for the month of December 2017. He said the inspectors in all departments did a total of 21,424 inspections in December, with a total of 53 inspectors. He said each inspector averaged 19.7 inspections per day, and the average time per inspection was 17.8 minutes.

Mr. Welton also presented the Inspection Report for year-to-date 2017. He said the inspectors in all departments did a total of 284,509 field inspections in 2017, with a total number of inspection entries of 335,000. He said each inspector averaged 24 inspections per day. Mr. Welton stated RBD issued approximately 47,034 roof permits last year associated to the 2016 hail storm; and currently, there are approximately 1,300 roof inspections left to be done from that hail storm.

7. NEW BUSINESS

There was no New Business to discuss.

8. FUTURE AGENDA ITEM REQUESTS

There were no Future Agenda Item Requests to discuss.

9. SUNSHINE ACT REQUIREMENT

Pursuant to the Colorado Sunshine Act, I, Tom Strand, move that the Building Commission meeting be held on the fourth Wednesday of each month at 3:00 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Building Commission Meeting Agendas and Minutes for each meeting will be posted on the website of the Pikes Peak Regional Building Department at www.pprbd.org, and the meeting Agendas and Minutes will be maintained by the Executive Administrative Assistant, in the records of the Pikes Peak Regional Building Department, seconded by Mark Waller; the motion carried unanimously.

10. EXECUTIVE SESSION REQUESTS

- a) Executive Session to Discuss Personnel Matters.
- b) Executive Session to Discuss Legal Advice.

A motion was made by Mark Waller to move into Executive Session at 3:55 p.m. pursuant to C.R.S. §24-6-402(3)(V) to discuss personnel matters; as well as C.R.S. §24-6-402(3)(II) to discuss legal advice, seconded by Tom Strand; the motion carried unanimously.

A motion was made by Tom Strand to move back into General Session at 5:45 p.m., seconded by Mark Waller; the motion carried unanimously. After moving into General Session, Chairman Stevens noted that no decisions were made during the Executive Session, and legal advice was provided and personnel matters were discussed.

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The meeting adjourned at 5:47 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official

RNL/llg