

# Pikes Peak Regional Building Department

2880 International Circle  
Colorado Springs, Colorado 80910

## BOARD OF REVIEW MINUTES

January 17, 2018

11:00 a.m.

**MEMBERS PRESENT:** Mr. Tom McDonald, Building A Contractor  
Mr. Edward Pine, Building A, B or C Contractor  
Mr. Vince Colarelli, Citizen-at-Large  
Mr. Darin Tiffany, Engineer  
Mr. Jim Nakai, Architect

**MEMBERS ABSENT:**

**RBD STAFF PRESENT:** Mr. Roger Lovell, Regional Building Official  
Ms. Virginia Koulchitzka, Regional Building Counsel  
Mr. Jay Eenhuis, Deputy Building Official - Plans  
Mr. John Welton, Deputy Building Official - Inspections  
Ms. Mindy Stuemke, Permit Supervisor  
Mr. Ryan Johanson, Director of Finance  
Ms. Linda Gardner, Executive Administrative Assistant

**PROCEEDINGS:**

Chairman Tom McDonald called the meeting to order at 11:01 a.m.

### 1. ELECTION OF OFFICERS

A motion was made by Jim Nakai to elect Vince Colarelli as the 2018 Chairman of the Board of Review, seconded by Darin Tiffany; the motion carried unanimously.

A motion was made by Vince Colarelli to elect Jim Nakai as the 2018 Vice Chairman of the Board of Review, seconded by Darin Tiffany; the motion carried unanimously.

### 2. CONSIDERATION OF THE DECEMBER 21, 2017 BOARD OF REVIEW MINUTES

A motion was made by Edward Pine to **APPROVE** the December 21, 2017 Board of Review Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

### 3. CONSIDERATION OF LICENSING AND MINUTES

a) Technical Committee Minutes of January 3, 2018.

A motion was made by Vince Colarelli to **APPROVE** the January 3, 2018 Technical Committee Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

b) Licensing Committee Minutes of January 10, 2018.

A motion was made by Vince Colarelli to **APPROVE** the January 10, 2018 Licensing Committee Minutes as written, seconded by Darin Tiffany; the motion carried unanimously.

4. **DECISION APPEALS**

There were no Decision Appeals to be heard.

5. **UNFINISHED BUSINESS**

a) Sunshine Act Requirement

Pursuant to the Colorado Sunshine Act, I, Edward Pine, move that the Board of Review meeting be held on the third Wednesday of each month at 10:30 a.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Board of Review Meeting Agendas and Minutes for each meeting will be posted on the website of the Pikes Peak Regional Building Department at [www.pprbd.org](http://www.pprbd.org), and the meeting Agendas and Minutes will be maintained by the Executive Administrative Assistant, in the records of the Pikes Peak Regional Building Department, seconded by Darin Tiffany; the motion carried unanimously.

6. **NEW BUSINESS**

There was no New Business to discuss.

The meeting adjourned at 11:07 a.m.

Respectfully submitted,

Roger N. Lovell  
Regional Building Official

RNL/llg