Pikes Peak Regional Building Department
2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

February 19, 2020 12:30 p.m.

MEMBERS PRESENT: Chair Darin Tiffany, Engineer
Vice Chair Richard Applegate, City of Fountain
Jeff Finn, Citizen-at-Large
Vince Colarelli, Building A or B Contractor
Edward Pine, Building A, B or C Contractor
Christine Riggs, Architect
Robert Todd, City of Manitou Springs
Kelly Elliott, Town of Monument
Christopher Quinn, Town of Green Mountain Falls

MEMBERS ABSENT: David Wilson, Town of Palmer Lake

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virjinia Koulitchcka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

1. CALL TO ORDER

Chair Darin Tiffany called the meeting to order at 12:30 p.m.

2. CONSIDERATION OF THE JANUARY 15, 2020 MINUTES

A motion was made by Vince Colarelli to APPROVE the January 15, 2020 Advisory Board Minutes as written, seconded by Kelly Elliott; the motion carried unanimously.

Chair Tiffany introduced and welcomed new board member Christine Riggs, filling the architect’s position on the Advisory Board.

3. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

March Advisory Board meeting date and time: Wednesday, March 18, 2020, beginning at 12:30 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14.
4. **PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA**

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

5. **BUILDING OFFICIAL REPORTS/NON ACTION ITEMS**

a) **Financial Statement through January 31, 2020**

Ryan Johanson presented the financial statement for the month of January 2020. He said the operating cash balance was $13,547,922. He said the monthly revenue was $1,633,729, which is a 29% increase from this time last year. He stated this increase was due to permitting a number of large commercial projects. Mr. Johanson stated the expenditures were $1,464,669, which resulted in a gain of $471,983 for the month of January. Roger Lovell stated RBD had a large insurance payment in January.

b) **Building Report through January 31, 2020**

Matt Matzen presented the Building Report for the month of January 2020. He said there were 357 single-family houses permitted in January, which was 94.02 percent more than this time last year, and 38 commercial building permits, which was 46.15 percent more than this time last year. Mr. Matzen said the total valuation of permits issued in January for residential homes was $139,937,484, which was 87.17 percent more than this same time last year; and the total valuation of commercial permits issued was $104,909,524, which was an increase of 313.84 percent over this same time last year. Mr. Matzen stated that the total valuation year-to-date across all permits was $336,724,390, which is an increase of 62.87 percent. He said there were eight permits with a valuation over $3 million in January. Mr. Matzen stated the front counter was averaging 401 phone calls per day and 134 walk-in customers per day.

c) **Plan Report through January 31, 2020**

Jay Eenhuis presented the Plan Review Report for the month of January 2020. There were 329 single-family plans, which was an increase of 35 percent over the previous year; 58 new commercial plans, which was an increase of 241 percent; and a total of 958 plans for the month of January, which was an increase of 41 percent compared to January 2019. Mr. Eenhuis stated there were 141 commercial plans submitted electronically in January 2020, or a 60 percent increase compared to January 2019; and 163 residential plans submitted electronically, which was an increase of 3 percent; for a total of 480 e-plans in January 2020, a 25 percent increase from January 2019. Mr. Eenhuis stated the Plan Review Department performed 1,818 solo reviews in January, and 2,600 walk-
through reviews, for a total of 4,418 logged reviews for January 2020, as well as year-to-date, which was an increase of 10 percent from the previous year.

d) Inspection Report through January 31, 2020

John Welton presented the Inspection Report for the month of January 2020. He said the inspectors in all departments did a total of 26,345 inspections in January, with a total of 66 field inspectors. He said each inspector averaged 20 inspections per day, and the average available time per inspection was 18.2 minutes.

6. **UNFINISHED BUSINESS**

   There was no unfinished business.

7. **NEW BUSINESS**

   There was no new business.

8. **EXECUTIVE SESSION REQUEST(S)**

   There were no executive session requests.

9. **BOARD REPORT(S) OR COMMENT(S)**

   There were no board report(s) or comments.

10. **FUTURE AGENDA ITEM REQUESTS**

    There were no future agenda item requests.

11. **ADJOURN**

    The meeting adjourned at 12:50 p.m.

Respectfully submitted,

Roger N. Lovell
Regional Building Official
RNL/lIg
Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours’ notice. Please call (719) 327-2989.

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