

Fire Suppression Contractor License Application

Review the type of work to be performed with the contractor descriptions listed below. If necessary, discuss your licensing needs with the Fire Authority. Pikes Peak Regional Building Department processes applications and registration on behalf of the Colorado Springs Fire Department.

Fire Suppression A (Contractor)

Design, installation, alteration, service, repair, test, maintain and inspection of water based fire suppression and standpipe systems of all types, including necessary control, alarm and detection components, maintain, test, and retrofit existing systems with backflow prevention devices.

Fire Suppression B (Contractor or Dealer)

Installation, alteration, service, repair and inspection of portable fire extinguisher appliances and pre-engineered special hazard fire suppression systems, including necessary control, alarm and detection components, and perform hydrostatic tests of portable fire extinguisher appliances.

Fire Suppression C (Portable Fire Extinguisher - Contractor/Dealer)

Inspection, service, recharge, repair, maintain, installation and perform hydrostatic tests of portable fire extinguisher appliances, and receive certification for portable fire extinguisher appliance repair and service facilities.

Fire Suppression D (Portable Fire Extinguishers- privately owned commercial, industrial, and institutional)

Install, inspection, maintain and service portable fire extinguishers owned or maintenance by the applicant.

Fire Suppression H (Fire Hydrant - Privately Owned)

Service, repair, test, maintain, and inspect privately owned fire hydrants.

Fire Suppression M (Multipurpose Fire Sprinkler Systems - Contractor)

Install, alter, service, repair, maintain, test, and inspect multipurpose sprinkler system designs for one- and two-family dwellings and manufactured homes.

The items listed below are required for consideration of your license application:

- Application form -Pages 3-6 must be filled out completely or it will not be accepted.
- Enclose the \$50 non- refundable application/ processing fee with your completed application. The fee is payable by cash, Visa, MasterCard, or check.
- Copy of Driver's license or Photo ID card issued by a state or federal government
- Must attach all license's held by the company and licensee
- Resume (*Documentation of work experience FSC-A & FSC-M requires 5 years; FSC-B requires 3 years, and FSC-C, -D, or -H requires 2 years*)
- Letter from Principal, Manager, or Owner that the RME is an exclusive full time employee of this company.
- Liability Insurance Certificate
- Workers' Compensation Certificate or "Rejection of Coverage from the State of Colorado (www.colorado.gov)
- Certificate of Good Standing from the State of Colorado (www.sos.state.co.us)
- Certification (*Certification Requirements below*)
- Criminal Background Check performed by PPRBD

PIKES PEAK REGIONAL BUILDING DEPARTMENT

Certification Requirements

License Type	Certification
Fire Suppression Contractor A (FSC- A)	Minimum Level III or IV by National Institute for Certification in Engineering Technologies (NICET) or Professional Engineer (PE)
Fire Suppression Contractor B (FSC-B)	Certification from at least one manufacturer of special hazards systems for which the applicant is qualified to install and service. Registration as a cylinder re-qualification facility with U.S. Department of Transportation; or Contract with an outside cylinder re-qualification facility registered with U.S. Department of Transportation. Letter verifying that minimum equipment requirements for portable/fixed systems are satisfied.
Fire Suppression Contractor C (FSC-C)	Registration as a cylinder re-qualification facility with U.S. Department of Transportation or Contract with an outside cylinder re-qualification facility registered with U.S. Department of Transportation. Letter verifying that minimum equipment requirements for portable/fire extinguishers are satisfied.
Fire Suppression Contractor D (FSC-D)	Letter stating minimum equipment requirements for portable fire extinguishers are satisfied.
Fire Suppression Contractor H (FSC-H)	Documentation of minimum requirements for specific work to be performed on fire hydrants are satisfied. Letter verifying that minimum equipment requirements for fire hydrants are satisfied.
Fire Suppression Contractor M (FSC-M)	Certificate attendance or completion of factory training for the specific system(s) contractor wants to install. Master Plumber License from the state of Colorado

Fire Board of Appeals

The Fire Board of Appeals reviews and grants license requests. The application form, attachment of requirements, and application fee must be submitted fee must be complete and reviewed by the Fire Authority before the license request is placed on the Fire Board of Appeals' agenda. The deadline to have the complete application and all required documents turned in is two weeks prior to the Fire Board meeting, which occurs on the second Friday of each month.

License Issuance

Within 60 days of the Fire Board of Appeals approval, the examinee must obtain the license. (This license is granted by the Fire authority and registered with Pikes Peak Regional Building Department.) After 60 days, an unclaimed license is voided and the entire application file is discarded. The date of issuance does not change regardless of a late renewal or other factors.

Insurance Requirements

A Certificate of General Liability and Workers' Compensation or Workers' Compensation Rejection of Coverage is required in accordance with the RBC 2011 Code Section RBC201.7.1. (*See Insurance Requirements handout*).

License Fees

License fees must be paid before license issuance. Fees are not prorated for any portion of the year. The annual license fee is payable by cash, Visa, MasterCard, or check made out to Pikes Peak Regional Building Department.

Fire Suppression Contractor A (FSC-A)	\$125	Fire Suppression Contractor D (FSC-D)	\$50
Fire Suppression Contractor B (FSC-B)	\$100	Fire Suppression Contractor H (FSC-H)	\$75
Fire Suppression Contractor C (FSC-C)	\$75	Fire Suppression Contractor M (FSC-M)	\$50

License Expiration & Renewal

Licenses are valid for 12 months from the date of issuance, and expire on the last day of the month in which the license was issued. The date of issuance does not change regardless of a late renewal or other factors.

PIKES PEAK REGIONAL BUILDING DEPARTMENT

Fire Suppression Contractor License Application

It is requested that the Fire Board of Appeals of the Colorado Springs Fire Department consider this application for the state license in compliance with the Pikes Peak Regional Building Code.

RBD USE ONLY

Date

Initial

Receipt #

RBD #

FIRE SUPPRESSION CONTRACTOR LICENSE REQUESTED (Check one)

FSC-A

FSC-B

FSC-C

FSC-D

FSC-H

FSC-M

Business Information

Type of Entity (Check one) Individual Partnership Corporation LLC

Business Name: _____
(The business name is the name that will appear on the license and is the actual name under which the contracting business will operate.)

Federal Employer Identification Number: _____

Business Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Business Phone: _____ Business Email: _____

Business Fax: _____ Business Website: _____

Company's Principal Officers, Partners, or Owners

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

1. Number of years the company has operated as a contractor? (If new, write "new") _____

2. What is the company's area of specialties? _____

Type of work performed? (Check one or both, if applicable) Residential Commercial

3. Has the company ever been named in or responsible for any entered and unsatisfied judgments, liens, and/or claims against them in which the company was the contractor? Yes No If yes, Explain _____

4. Has the company been a defendant in a collection action court case? Yes No If yes, Explain _____

5. Has the company ever declared bankruptcy? Yes No If yes, Explain _____

6. Has the company ever had a license suspended or revoked? Yes No If yes, Explain _____

7. Has the company ever defaulted on a contract? Yes No If yes, Explain _____

Project History (List projects in which this company worked as the contractor.)

1. Project Street Address: _____

Type of work (check one) Residential Commercial

Cost: _____ Date: _____ Your position: _____

Describe Job in detail: _____

2. Project Street Address: _____

Type of work (check one) Residential Commercial

Cost: _____ Date: _____ Your position: _____

Describe Job in detail: _____

3. Project Street Address: _____

Type of work (check one) Residential Commercial

Cost: _____ Date: _____ Your position: _____

Describe Job in detail: _____

4. Project Street Address: _____

Type of work (check one) Residential Commercial

Cost: _____ Date: _____ Your position: _____

Describe Job in detail: _____

5. Project Street Address: _____

Type of work (check one) Residential Commercial

Cost: _____ Date: _____ Your position: _____

Describe Job in detail: _____

CERTIFICATION (The following declaration is to be signed by the **principal officer of the company**) The undersigned, on behalf of the company, partnership or corporation, does hereby declare and warrant that the "examinee" for a contractor's license named herein has the express authority to bind the company, partnership, or corporation by this application; and further, the company does hereby agree to abide by the ordinances and regulations promulgated by the City of Colorado Springs, El Paso County, and those adopted by the municipal entities within El Paso County in regard to any work which may be performed by our company pursuant to the contractor license for which this application is made.

Print Name and title (owner, principal or manager) _____

Signature: _____ Date: _____

Responsible Managing Employee (RME) Information

Legal Name: _____
Last
First
M.I.

Date of Birth: _____ Social Security Number: _____

Address: _____
Street Address
Apartment/Unit #

_____ *City* *State* *ZIP Code*

Phone: _____ Fax: _____ Email: _____

1. What is your area of expertise in the industry? _____

2. How long have you worked in the industry? _____

3. What is your affiliation with the company? (Owner, partner, employee, etc.) _____

4. Have you ever been convicted of a misdemeanor or felony? Yes No If yes, Explain _____

5. Have you had a license suspended or revoked? Yes No If yes, Explain _____

6. I, the undersigned, do hereby submit application for the stated contractor's license as the RME (Responsible Managing Employee) or Licensee for the firm named herein. I do hereby expressly represent, and warrant, that I am acting in capacity of the RME/Licensee of said firm; and I hereby agree to accept the responsibilities for said company's and my own actions in connection with the contractor's license that may be granted. Yes No

Certifications

NICET #	NICET Level	Expires
P.E. #	Issued	Expires
D.O.T. #	Issued	Expires

Work History

Company	Position	To	From

CERTIFICATION (The following declaration is to be signed by the **RME**) Pikes Peak Regional Building Department requires all persons seeking a license to undergo a Criminal Background Check. I hereby authorize Pikes Peak Regional Building Department to perform a Criminal Background Check utilizing information provided on this application. I agree and understand Pikes Peak Regional Building Department may deny me a license after reviewing my Criminal Background Check. If any information provided on this application is untrue, license granted to me is automatically revoked.

Print name & title (RME): _____

Signature of (RME): _____ Date: _____

Licensee Information

Legal Name: _____
Last
First
M.I.

Date of Birth: _____ Social Security Number: _____

Address: _____
Street Address
Apartment/Unit #

City
State
ZIP Code

Phone: _____ Fax: _____ Email: _____

1. What is your area of expertise in the industry? _____
2. How long have you worked in the industry? _____
3. What is your affiliation with the company? (Owner, partner, employee, etc.) _____
4. Have you ever been convicted of a misdemeanor or felony? Yes No If yes, Explain _____
5. Have you had a license suspended or revoked? Yes No If yes, Explain _____
6. The examinee understands that direct supervision and control includes any one or a combination of the following activities: supervising, managing construction activities by making technical and administrative decisions, checking jobs for proper workmanship, or direct supervision on job sites. Will you, as the qualifying individual, perform one or more of these duties? Yes No

Certifications

NICET #	NICET Level	Expires
P.E. #	Issued	Expires
D.O.T. #	Issued	Expires

Work History

Company	Position	To	From

CERTIFICATION (The following declaration is to be signed by the **Licensee**) Pikes Peak Regional Building Department requires all persons seeking a license to undergo a Criminal Background Check. I hereby authorize Pikes Peak Regional Building Department to perform a Criminal Background Check utilizing information provided on this application. I agree and understand Pikes Peak Regional Building Department may deny me a license after reviewing my Criminal Background Check. If any information provided on this application is untrue, license granted to me is automatically revoked.

Print name & title (Licensee): _____

Signature of (Licensee): _____ Date: _____